



Job Description

JOB TITLE: Maintenance Support Worker I	
DEPARTMENT: Public Works	
LOCATION: LOUISA, VA	
REPORTS TO (TITLE): SUPERINTENDENT	
DIRECT REPORTS (TITLES): N/A	
Status	PART TIME
MAJOR PURPOSE OF THIS JOB: Maintains public spaces and related equipment. Performs manual labor related to work assigned.	
JOB DUTIES AND RESPONSIBILITIES: <ul style="list-style-type: none"> • Operates the following equipment: lawn mower and weed eater, miscellaneous power and hand tools • Performs related tasks as required 	
WORKING CONDITIONS: This is physical work requiring the exertion of up to 25 pounds of force frequently to move and load objects and some heavy work requiring exertion of up to 75 pounds of force occasionally. Work requires frequent bending, squatting, kneeling, climbing, and reaching above shoulders. Work requires frequent repetitive tasks using gross and fine motor skills of hands and feet (such as operating clutch, levers, and knobs). In addition, work is subject to adverse environmental conditions including extreme cold, extreme heat, noise, vibrations, hazards, etc.	
EXPERIENCE, KNOWLEDGE AND SKILL REQUIREMENTS: <i>(List the minimum requirements for the position.)</i> <ul style="list-style-type: none"> • Basic knowledge of the occupational hazards involved and safety precautions necessary in the proper operation of varied construction equipment, maintenance equipment, and work sites • Ability to understand verbal and written directions 	
EDUCATION AND TRAINING REQUIREMENTS: <i>(List the minimum requirements for the position.)</i> <ul style="list-style-type: none"> • Must hold a valid state department issued Driver’s License – anyone under the age of 18 cannot operate a Town vehicle • Any combination of education, experience, and training applicable to work requirements 	

PHYSICAL REQUIREMENTS: *(List specifics of required lifting, carrying, standing, climbing, and movement activities.)* ADA: Town of Louisa, VA will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990 and its amendments.

CATEGORY A: (Activities to equal 100%)	
1) Standing	25%
2) Walking	25%
3) Sitting	20%
4) Kneeling	10%
5) Crouching	10%
6) Crawling	10%

CATEGORY B: (Degree of Exposure)	
1) Talking	Extensive
2) Hearing	Extensive
3) Reading	Extensive
4) Seeing	Extensive

CATEGORY C: (Degree of Exposure)			
1) Reaching	Extensive	2) Climbing	Moderate
3) Grasping	Extensive	4) Balancing	Moderate
5) Pushing	Extensive	6) Bending	Moderate
6) Pulling	Extensive	8) Twisting	Moderate
9) Manual Dexterity	Extensive	10) Stooping	Extensive

CATEGORY D: (Physical Strength Requirements - Lifting)	
How often?	
< 10 lbs.	Extensive
11 lbs. to 20 lbs.	Extensive
21 lbs. to 30 lbs.	Extensive
31 lbs. to 50 lbs.	Moderate
> 51 lbs.	Moderate

DATE PREPARED:	APPROVED BY:
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While this job description is intended to be an accurate reflection of the position, management reserves the right to modify, add, or remove duties and to assign other duties as necessary. Furthermore, all duties and responsibilities are essential job duties and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities.

This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.