Louisa Town Council – Regular Meeting
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday, November 17, 2026

I: Call to Order - 6:00 PM

II: Administrative Items:

1. Invocation
2. Pledge of Allegiance
3. Adoption of the Agenda
4. Consent Agenda Items
    a. Consideration of Accounts and Appropriations
    b. Sell of Cemetery Plot
    c. Approval of Minutes: October 20, 2026 and November 2, 2026

III: Public Comment:

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) State their name and address; (2) State the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

IV: Presentation:

1. One Year Staff Recognition: Shiann Turpin
2. Grant Writing Consultant

V: Public Hearing:

SUP-2026-01- A Special Use Permit application, submitted by Deborah Brown, for the property located on 127 West Street, identified as Louisa Tax Map parcel 40A1-1-19 located in a Residential General District. The application is to use this property as a retirement and wellness center.

VI: Comments/Discussion by Members of Town Council

VII: New Business

1. Discussion and Direction from Council: Ordinance Updates on Clutter/Tall Grass, Abandoned or vacant buildings, and Abandoned Vehicles
2. Discussion and Action: 5k Permit
3. Discussion and Action: Cutler Avenue Water Line Engineering
4. Discussion and Action: Water Meter Policy in New Business

VIII: Old Business

1. Discussion and Action: USDA Loan Extension

IX: Standing Committee Reports:

2. Public Works
3. Public Safety
4. Finance
5. Personnel
6. Community Development & Events
7. Cemeteries
8. Intergovernmental Relations

X: Reports from Staff:

1. Police Chief
2. Public Works Superintendent
3. Legal Counsel
4. Deputy Town Manager/Clerk
5. Treasurer
6. Town Manager

XI: Closed Session:

In accordance with Virginia Code §2.2-3711(A)(1) of the Code of Virginia, Town Council convene in closed session to discuss personnel matters regarding demotion, discipline or resignation of specific employees.

XII: Adjournment

This Deed, made and entered into this 2nd day of November, 2026, by and between THE TOWN OF LOUISA, a municipal corporation, located in the County of Louisa, Virginia, party of the first part, and Grantor ;

Edward B. Stone and Carol Stone,

party of the second part, and Grantee(s); WITNESSETH:

That for and in consideration of the sum of $ 2,500 cash in hand paid by the party of the second part to the party of the first part, the receipt whereof is hereby acknowledged, and by virtue of a resolution of the Town Council of the Town of Louisa, Virginia, duly passed by said council at a meeting of the said council duly held on the 17 day of November, 2026, authorizing this conveyance, the said party of the first part has bargained and sold and by these presents doth grant and convey, with Special Warranty of Title, unto the said party of the second part, subject to the conditions and restrictions hereinafter set forth, all that certain lot in "Hillcrest Cemetery" designated as Lot No. 833 space 4 on a certain map and plan of said cemetery made by W.R. Shank, dated October, 1973, and recorded in the Clerk's Office of Louisa County in Plat Book 8, page 51; and being part of the same property conveyed to the party of the first part by deed from Lawrence F. and Nellie Fleshman, recorded in said office in Deed Book 116, page 417; and reference is hereby made to said plat recorded as aforesaid for a more accurate description of said lot.

Prepared by Town of Louisa

It is covenanted and agreed upon by and between the said parties that the said lot is conveyed to be used solely by the said party of the second part and his or her successors in title as a burial ground; and that the said lot is conveyed subject to the following conditions and restrictions, which shall forever run with the lot:

1: That the said party of the second part and his or her successors in title to said lot, are to hold the title to same subject to all the rules, regulations and restrictions heretofore or which may be hereinafter made by the Town Council of said town governing the section in which the said lot is located;

2: That a permit for the interment of any body or bodies in said lot, whether by an undertaker or a private party, must be secured from the Clerk of said town before such interment may be made;

3: A permit for the erection of any monument, stone or marker, or the planting of any tree, shrub or plant in said lot, must be secured from the Clerk of said town before erecting or planting same; and the number and size of any monuments, stones and markers, and the number of trees, shrubs or plants to be placed in said lot, shall be subject to the rules and regulations made by the committee in charge of said cemetery;

4: That neither the said party of the second part, nor his or her successors in title shall erect, raise or construct, or cause to be erected, raised or constructed any fence or curbing in or around said lot; nor mound, terrace or change the said lot from its present condition, or cause the same to be mounded, terraced or raised from its present condition, or to make such change in any grave located or to be hereafter located in said lot.

5: That any conveyance of said lot or any part thereof shall be made by deed indenture in which all of the above restrictions and conditions shall be set out, and which said deed shall be signed by the grantee therein.

6: In consideration of the purchase price paid for said lot, the said party of the first part covenants and agrees to and with the said party of the second part that it will perpetually maintain and properly care for said lot.

7: No transfer of burial rights whether by will or by intestacy shall be effective until noted on the cemetery records at the Town Office of the Town of Louisa.

8: There is hereby reserved unto the Town a right of first refusal to repurchase the lot herein conveyed, if the Grantee(s) determine to sell the same, at the same purchase price as said Grantee(s) paid the Town, or the Town's then current selling price for lots, whichever shall be greater. No deed of conveyance, or other instrument of conveyance, of any such lot by any owner shall be deemed effective to transfer ownership of said lot, unless and until the Town shall execute said deed waiving its right of first refusal herein reserved.

IN WITNESS WHEREOF, the said party of the first part has caused its name to be signed to this deed by Ashley Michael, its Mayor, and its corporate seal to be affixed hereto, and attested by Stephanie Dorman, its Clerk, this the day and year first above written; and the said party of the second part hereunto sets his signature and seal to signify his agreement to the restrictions and conditions binding the said lot as set out above.

TOWN OF LOUISA, GRANTOR

By:

_____

Mayor of the Town of Louisa

— on file —

GRANTEE (seal)

Attest:

_____

Clerk of the Town of Louisa

STATE OF VIRGINIA

County of Louisa, to-wit:

I, _____, a Notary Public in and for the County of Louisa, Virginia, do certify that _____, Mayor of the Town of Louisa, Virginia, and _____, Clerk of said town, whose names as such are signed to the foregoing deed dated the _____ day of _____, _____, have each personally appeared and acknowledged the same before me in my County and State aforesaid.

Given under my hand this _____ day of _____, _____.

_____

Notary Public.

My commission expires on the _____ day of _____, _____.

Town of Louisa

Town Council Meeting

October 20, 2026

Present:

Ashley Michael, Mayor;
Roger Henry, Vice-Mayor;
Vicky Harte, Sylvia Rigsby, Graven Craig,
David Purcell

Also in Attendance:

Jay Scudder, Interim Town Manager;
Stephanie Dorman, Deputy Town Manger/Clerk;
Martin Nachtman, Chief of Police;
Franchesca Mall-Padilla, Treasurer;
Jeff Gore, Esq.

All copies, including reports, handouts, and documents

can be found following the minutes.

Mayor Michael called the Louisa Town Council Meeting to order at 6:03 PM and led the Invocation as well as the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion to adopt agenda as presented.

Motion made by Craig, Seconded by Rigsby.

Voting For: Harte, Rigsby, Henry, Craig, Purcell.

Motion to adopt the consent agenda.

Motion made by Purcell, seconded by Craig.

Voting For: Harte, Rigsby, Henry, Craig, Purcell.

PRESENTATION:

Aziz Ahmed, representing CHA, presented the capacity review findings for both Louisa Station and Laurel Ridge. The reviews provided an overview and assessment of their ability

to accommodate existing and future needs. Mr. Ahmed reviewed the findings with Council and provided additional information regarding the capacity considerations for each facility.

PUBLIC COMMENT:
There was no public comment.

COUNCIL COMMENTS:

Mayor Michael reported on downtown trick-or-treating activities, Walmart's donation of pumpkins for the event, and updates regarding electricity installation for the walking trail.

Council Member Harte commented on concerns and calls regarding un-housed citizens, the upcoming Veterans Day event, and evacuation zones.

Council Member Henry commented on the County's storm policy and expressed interest in developing a storm management policy for the Town.

NEW BUSINESS:

1. **Playground Grant Seeking**

Mayor Michael presented.

Council discussed potential grant opportunities to help fund the proposed park, along with the next steps and plans for moving the project forward.

Motion to explore estimates and pursue grant opportunities for the park project, with the motion amended to specify that no funds would be expended beyond staff costs.
Motion made by Henry, seconded by Purcell.
Voting For: Henry, Craig, Purcell.
Voting against: Harte, Rigsby.

2. **DCR/NPS Water Line Easement Request**

Mayor Michael presented the easement request for Council consideration.

Council discussed the proposed easement and clarified that the current request was exploratory in nature. Approval at this stage would only authorize staff to submit the necessary documentation to the Department of Conservation and Recreation (DCR) for

review and consideration of a potential easement. No final commitment or approval of the easement would be made at this point.

Motion to approve.
Motion made by Craig, seconded by Purcell.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

3. Antenna RFP Approval

Council reviewed the Request for Proposals (RFP) for the antenna project.

Motion to approve the RFP.

Motion made by Rigsby, seconded by Craig.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

4. EDA Beautification

Scott Jordan presented the Economic Development Authority (EDA) Beautification Project to Council. Mr. Jordan asked Council to consider the use of inmate work crews to assist with these projects, which could provide additional manpower for landscaping, cleanup, and other beautification efforts throughout the Town.
Motion to table.
Motion made by Craig.

5. Discussion and Action: Rotary Club Benches

Rotary Club would like to install benches around Town Hall. The Rotary club will pay for, and maintain, the benches.

Motion to accept.
Motion made by Craig, seconded by Purcell.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

COMMITTEES REPORT:

Public Works Committee: The committee reported on quotes received for the pole barn and provided updates on the completion of several Capital Improvement Projects (CIPs).

Public Safety Committee: No report.

Finance Committee: The committee met and discussed the server project, antenna project, and the payroll consultant allocation recommendation.

Personnel Committee: No report.

Community Development & Events Committee: The committee reported on the Halloween event and the upcoming Christmas tree lighting. The committee's next meeting is scheduled for November 10, 2026.

Cemetery Committee: No report.

Intergovernmental Relations Committee: No report.

Water/Sewer Committee: No report.

STAFF REPORT

Police: The Chief reported on complaints of motorists passing stopped school buses and the issuance of citations related to those violations. The department also addressed complaints regarding trucks and dump trucks and coordinated with the Virginia State Police on enforcement efforts. Additionally, Sergeant McKenna issued 40 citations during the reporting period, and the department transitioned away from a leased printer. Mayor Michael expressed appreciation to the Chief and department staff.

Public Works: Nothing to report.

Legal: Nothing to report.

Treasurer: The Treasurer reported that real estate and personal property tax bills have been mailed.

Clerk: The clerk reported that Business License letters and commercial trash invoices have been sent out.

Manager: The Interim Town Manager reported on code enforcement and updates on the storage building.

CLOSED SESSION

Motion to enter closed session at 7:45.

Motion made by Craig, seconded by Purcell.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

A motion to enter back into open session at 8:32.

Motion made by Craig, seconded by Rigsby.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

ADJOURNMENT

Motion to adjourn**.**

Motion made by Purcell, Seconded by Henry.

All for.

The meeting adjourned at 8:33 p.m.

_____ _____

Mayor Clerk

Town of Louisa

Town Council Special Meeting

November 2, 2026

Present:

Ashley Michael, Mayor;
Roger Henry, Vice-Mayor;
Vicky Harte, Sylvia Rigsby, Graven Craig,
David Purcell

Also in Attendance:

Stephanie Dorman, Deputy Town Manger/Clerk;

All copies, including reports, handouts, and documents

can be found following the minutes.

Mayor Michael called the Louisa Town Council Meeting to order at 6:01 PM and led the Invocation as well as the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion to adopt agenda as presented.

Motion made by Henry, Seconded by Rigsby.

Voting For: Harte, Rigsby, Henry, Craig, Purcell.

CLOSED SESSION

Motion to enter closed session at 6:04 PM.

Motion made by Rigsby, seconded by Purcell.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

A motion to enter back into open session at 8:30 PM.

Motion made by Craig, seconded by Rigsby.
Voting For: Harte, Rigsby, Henry, Craig, Purcell.

ADJOURNMENT

Motion to adjourn**.**

Motion made by Purcell, Seconded by Craig.

All for.

The meeting adjourned at 8:30 p.m.

_____ _____

Mayor Clerk

TOWN OF LOUISA, VIRGINIA
PROCLAMATION
RECOGNIZING SHIANN TURPIN
ONE YEAR OF SERVICE

WHEREAS, the Town of Louisa recognizes the dedication and contributions of its employees who serve the community and support the daily operations of Town government; and

WHEREAS, Shiann Turpin has proudly served the Town of Louisa for one year as Deputy Clerk; and

WHEREAS, during her time with the Town, Shiann has contributed to the administrative operations of the Clerk's Office and assisted in serving the needs of Town Council, staff, and the citizens of Louisa; and

WHEREAS, the Town appreciates her hard work, commitment, and willingness to serve the community; and

WHEREAS, recognizing employee milestones is an important way to show appreciation for the individuals who help make the Town of Louisa a great place to live, work, and serve.

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Louisa hereby recognizes and congratulates Shiann Turpin on her first anniversary of service with the Town of Louisa and extends its sincere appreciation for her contributions and dedication.

Proclaimed by the Town Council for the Town of Louisa, Virginia on this 17th day of November, 2026,

_____
Ashley Michael, Mayor

ATTEST:

_____
Stephanie Dorman, Clerk

A/R360 Consultants (A/R360) is a women-owned, Virginia-based grant and management consulting firm that helps local governments, regional organizations, and nonprofits find, win, and manage funding. In the 2025–2026 grant cycle alone, A/R360 has secured **$8.3M in awards, with another $29.3M pending.** Over more than two decades, our Team has secured more than $50M from federal agencies, foundations, and corporate funders.

What A/R360 Will Do for the Town of Louisa

A/R360 will build and manage a coordinated State and Federal grant portfolio for the Town's priority projects:

- water and sewer infrastructure: water main replacement; supplemental Town wells; inflow and infiltration (I&I) reduction; and stormwater management;
- sidewalk and ADA accessibility improvements;
- tourism, and economic and community development, including
  - downtown revitalization, such as repaving and community amenities; and
  - redevelopment of the former grocery store.

Our services include funding research; application development and writing; and post-award administration, including procurement; state and federal compliance; reporting; and reimbursement requests. A/R360 has already supported the Town's Virginia Foundation for Healthy Youth *Pathways to Play* application.

Selected Awards and Experience

- $2M American Rescue Plan Act (ARPA) project providing digital equity resources to underserved residents, a large, complex federal award – Winston-Salem, North Carolina
- $6.3M U.S. Department of Labor apprenticeship expansion grant for rural areas – State of New Mexico
- $1.5M U.S. Environmental Protection Agency grant for the Pueblo of Isleta, New Mexico
- Launch, fundraising, and a $1M *Feasibility Study* (funded by New Mexico Environment Department) for a Wind Blade Recycling Facility at the Estancia Valley Solid Waste Authority, a small rural local State authority
- Grant research and writing for Virginia clients, including the FredSPCA and Fredericksburg Academy
- *Comprehensive Economic Development Strategies* (*CEDS*) in Richmond, Virginia; Charlotte and Raleigh, North Carolina; and Corvallis, Oregon

Why A/R360

- **Close by and connected.** Our Virginia-based Team can be in the Town office whenever needed. We bring long-standing federal advocacy experience with Congress and federal agencies.
- **Data that makes the case.** Clients regularly tell us our analysts find data no one else can - the local statistics that make an application competitive.
- **Dedicated service.** Responsive, hands-on project management keeps every application on time and every project within budget.
- **Full grant lifecycle.** Our Team can manage each grant from research and application through award administration, compliance, reporting, and closeout.

Your A/R360 Team

- **Lindsey Riley**, President (22+ years of local, state, federal, and foundation grant experience)
- **Granya Curran**, Project Administrator (6 months of grant/project management experience)
- **Heather Curran**, Researcher and Writer (30+ years of research, writing, and grant experience)
- **Fred Abousleman**, Advocacy Advisor (25+ years of local, state, and federal advocacy)

Contact: Lindsey Riley | Lindsey.Riley@AR360Consultants.com | 202.679.6116
www.AR360Consultants.com

GRANT WRITING, CONSULTING, AND NON-DISCLOSURE AGREEMENT

Town of Louisa, VA and A/R360

This Agreement is entered into on XXXXXX, by and between the Town of Louisa (the Town/Client), a Virginia local government; and A/R360 Consultants (A/R360), a Virginia for-profit corporation.

A/R360 has multiple consultants within its firm; each consultant shall work in their respective areas of expertise as determined by A/R360. Depending on the scope of work (see attached Exhibits) and any required expansion, A/R360 may retain additional consultants.

WHEREAS, A/R360 has valuable experience and knowledge; possesses valuable skills of a special and personal character, such as strategic local government and non-profit organization growth, knowledge, and experience; and has unique personal knowledge relating to writing, securing, and administering Federal, State (Virginia), local, and philanthropic grants; and

WHEREAS, the Town desires to engage the benefits of A/R360's experience and knowledge; and desires that A/R360 make itself available to provide services to the Town; and

WHEREAS, A/R360 desires to be engaged by the Town pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term**. The term of this Agreement is for twelve (12) months from the date of its execution or until terminated by either party upon 30 days' written notice. All the obligations and rights in this Agreement pertaining to periods after termination shall, it is expressly agreed, survive termination.

2. **Duties**. During the term of this Agreement, A/R360 shall provide such consulting services from time to time as may be requested by the Town, or its assignee. The Town shall render such services during normal business hours, or beyond mutual agreement, as may be required under the circumstances. During the term of this Agreement, A/R360 may be engaged elsewhere so long as there is no conflict of interest or time between A/R360's duties and covenants under this Agreement and A/R360's engagement.

3. **Compensation**. During the term of this Agreement, the Town shall pay A/R360 as compensation for its services a fee in an amount set forth in the Exhibits attached hereto.

   It is understood that payments to A/R360 for services rendered shall be made in full as agreed, without any deductions for taxes of any kind whatsoever, in conformity with A/R360's status as an independent contractor.

   Payments will be made via ACH, providing security for both A/R360 and the Town. A/R360 ACH information will be provided to the Town upon receipt of its initial invoice.

Disclaimer: A/R360 acknowledges it cannot guarantee grant funding; however, A/R360 will work in partnership with the Town to secure funding in the best interest of both organizations.

4. **Relationship Between the Town and A/R360**. A/R360's relationship to the Town under this Agreement is that of an independent contractor. A/R360 is not to be considered at any time as a joint venturer, partner, or employee of the Town in any dealings, transactions, or activities arising from this contract, unless mutually agreed and modifications to this Agreement are in writing.

   A/R360 has no authority to bind the Town by any promise, representation, or statement unless the Town gives its specific written authorization to do so with respect to a particular act or transaction. It is expressly understood that for tax purposes, A/R360 shall not be treated as an employee.

   The Town is encouraged to assist A/R360 in performing its duties. To that end, the Town will make available to A/R360 certain confidential or proprietary information regarding or relating to the Town's businesses (as is more fully described below). Further, for the mutual benefit of the parties to this Agreement, the Town shall share its expertise through appropriate means with, and provide guidance and advice to A/R360, with respect to the business or industry in which the Town is engaged.

   It is expressly understood that, subject to this Agreement, A/R360 will do the work contemplated by the Agreement on its own initiative and using its own methods, and that the Town's control over A/R360's activities is limited solely to results.

5. **Acceptance and Revisions**. Upon delivery of any Deliverable (including draft applications, narratives, reports, or other written work product), the Town shall review the Deliverable and provide written feedback within ten (10) business days ("Review Period"). If the Town does not provide feedback within the Review Period, the Deliverable shall be deemed accepted.

   A. A/R360 will incorporate Town's feedback and provide a revised Deliverable within a reasonable timeframe, generally not to exceed ten (10) business days, depending on the scope of revisions requested.

   B. Each Deliverable includes up to two (2) rounds of revisions at no additional charge. Should a third or subsequent round of revisions be requested — or should revisions be required due to material changes in project scope or funder requirements after initial delivery — A/R360's standard hourly rate of $250 per hour will apply. A/R360 will provide the Town with a written estimate of anticipated hours prior to commencing any billable revision work, and the Town's written approval will be required before work proceeds.

      A/R360 cannot guarantee grant awards. Acceptance of a Deliverable by the Town constitutes acknowledgment that A/R360 has fulfilled its professional obligations with respect to that Deliverable, independent of funding outcomes.

6. **Mutual Conduct of the Parties**. A/R360 will regulate its activities to maintain and increase the goodwill and reputation of the Town. Each party pledges service to the client's business and industry generally, as well as to the public, by promoting the highest standards of service, competence, and ethical practice within the industry. Each party will abide by the laws of the United States, Virginia, and Louisa County, in which the Town and A/R360 conduct business, and the rules of the various industry associations in which both parties conduct business.

7. **Intellectual Property**. The Town will retain ownership of all data, information, and materials furnished to A/R360 in connection with this Agreement. The Town will also own all work product created specifically for the Town under this Agreement, including narratives, reports, and related documents prepared by A/R360, on the Town's behalf ("Deliverables"). Notwithstanding the foregoing, A/R360 retains ownership of its pre-existing methodologies, templates, tools, processes, and general knowledge developed independently of this Agreement ("A/R360 Proprietary Materials"). To the extent any A/R360 Proprietary Materials are incorporated into Deliverables, A/R360 grants the Town a non-exclusive, perpetual license to use such materials solely in connection with the purposes for which the Deliverables were created.

    A. The Town may use A/R360 Proprietary Materials solely in connection with the Deliverables, for the purposes for which they were created.
    B. The Town may not transfer, sell, or sublicense A/R360 Proprietary Materials to third parties without A/R360's prior written consent.
    C. This license grants no title or ownership rights in A/R360 Proprietary Materials to the Town.
    D. The Town will have no rights to assign or sublicense the rights granted herein to others.
    E. The Town agrees to retain all copyright notices and proprietary legends included in any A/R360 Proprietary Materials delivered under this Agreement.

8. **Expenses**. Except as specifically provided in this Agreement, the Town is not liable for any expenses incurred by A/R360. Except as specifically provided in this Agreement, A/R360 is not liable for any expenses incurred by the Town. The Town shall reimburse A/R360 for travel and related expenses associated with the Town's attendance at meetings or other functions; or A/R360's attendance at meetings related to the Town's meetings or the like, as mutually agreed. All reimbursable expenses will be pre-approved by the Town.

9. **Confidentiality**. For purposes of this Agreement, the term "Information" shall mean any information that A/R360 may receive from the Town pursuant to this Agreement, where such information

    A. if A/R360 receives it in written form, it is marked "Confidential" and
    B. if A/R360 does not receive it in written form, it is declared by the Town in writing to be confidential within thirty (30) days after disclosure.

    A/R360 shall maintain the Information in confidence with the same degree of care it holds its own confidential information. A/R360 shall not use the Information except to perform the Services.

    A/R360 will disclose the Information only to its consultants directly concerned with the Exhibit (Scope of Work). Still, it will neither disclose the Information to any third party nor use the Information for any other purpose.

    A/R360's obligation of nondisclosure and the limitations upon the right to use the Information shall not apply to the extent that A/R360 can demonstrate that the Information:

    A. was in possession of A/R360 prior to the time of disclosure; or
    B. is or becomes public knowledge through no fault or omission of A/R360; or
    C. is obtained by A/R360 from a third party under no obligation of confidentiality to the Town.

    All information will be returned or, in the case of the Exhibit (Scope of Work), delivered to the Town upon the termination of this Agreement for any reason, except for one copy, which A/R360 may use solely to determine its continuing confidentiality obligation to the Town under this Agreement.

All obligations of A/R360 under this Section shall survive the termination of this Agreement for a period of five (5) years.

A/R360 understands that Town is a public body subject to the Virginia Freedom of Information Act, §2.2-3700 et seq. of the Code of Virginia (the "Act"), and that nothing in this Agreement shall supersede any rights or obligations of the Town under the Act.

10. **Competitor Information**. A/R360 agrees that it shall not use for its benefit, or the benefit of its clients, any trade secrets, or confidential or proprietary information of any entity in competition with the Town that A/R360 obtained or became aware of during its prior or previous engagement with said entity. A/R360 warrants to the Town that it is not bound by any agreement of non-competition or non-disclosure that would prevent or prohibit it from performing the duties under this Agreement.

11. **Non-Competition**. A/R360 agrees that during the term of this Agreement, it will not, directly or indirectly, do any of the following:

    A. Induce any person who is an employee, officer, or agent of the Town to terminate or reconsider their relationship with the Town or related entity;

    B. Divert, solicit, or interfere with any existing client of the Town as of the date of this Agreement; and

    C. Disclose, divulge, discuss, copy, or otherwise use in any manner, in competition with, or contrary to the interests of the Town, certain information including, but not limited to, financial, sales, technical, and other business information and data that is confidential and/or proprietary to the Town, information not of the public domain relating to the name or addresses of customers, contact names of customers, processes, formulas, research, ideas, inventions, discoveries, improvements, equipment, methods of sales, cost or prices or uses of the Town products or services, business plans of the Town, the Town's manuals or policy books, marketing plans, employee recruitment plans, methods of dealing with customers or distributors engaged in business with the Town and/or any other trade secrets whether or not contained in any written documents and whether belonging to the Town or in the Town's possession pursuant to obligations of secrecy to others, which were communicated to, acquired by, or learned of by A/R360 as a result of its engagement with the Town.

12. **Trade Secrets**. In consideration of the fees paid for services rendered by A/R360:

    A. A/R360 agrees that it shall not, directly or indirectly, either disclose any confidential or proprietary information, except to the extent required in the performance of its services to the Town, or use any confidential or proprietary information for the benefit of itself or any other person, firm, corporation, or association, either during the term of this Agreement or at any time thereafter.

13. **Burden and Benefit**. This Agreement shall be binding upon and shall inure to the benefit of the Town and A/R360, and their respective heirs, personal legal representatives, successors, and assigns.

14. **Indemnification**. A/R360 understands that, since A/R360 is an independent contractor, any personal injury or property damage suffered by A/R360 while carrying out any duties under this Agreement will

be A/R360's sole responsibility. No workers' compensation insurance shall be obtained by the Town concerning A/R360 or any of A/R360's consultants.

15. **Limitation of Liability**. In no event will either party be liable for any SPECIAL, INDIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES.

16. **Governing Law**. This Agreement and any questions with respect to the construction and interpretation of it shall be governed by and determined in accordance with the laws of the Commonwealth of Virginia. Each party hereto consents to the exclusive jurisdiction of the Federal, State, and local courts located in Virginia to hear and settle any dispute arising from the terms hereof. Venue for any dispute arising hereunder shall be Louisa County, Virginia.

17. **Waiver of Breach**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, or condition in the event of any subsequent breach of the same or in the event of a breach of any other term, covenant, or condition herein contained.

18. **Notices**. Any notices permitted or required pursuant to this Agreement shall be deemed effective if made in writing and sent, postage prepaid, return receipt requested, or by overnight delivery, as follows:

    - A/R360 Consultants
      Lindsey Riley, President
      17291 Fairbourne Drive, Jeffersonton, VA 22724
      lindsey.riley@ar360consultants.com

    - Town of Louisa, Virginia
      Town Manager
      Ashley Michael, Mayor
      212 Fredericksburg Avenue; Louisa, VA 23093
      amichael@louisatown.org

19. **Termination for Convenience**. The Town may terminate this Agreement or any Exhibit (Scope of Work) without cause by giving 30 days' notice in writing to A/R360. If the Town terminates this Agreement, A/R360 will assemble and turn over, in an orderly fashion, all documents, write-ups, notes, computer programs, and other material related to the Services to a representative of the Town.

    For Fixed Price type Exhibits, the Town shall be obligated to pay for all completed Deliverables, plus any work in progress up to the date of termination.

    The Town may terminate this Agreement immediately for cause and shall incur no liability for Services not satisfactorily performed.

    A/R360 may terminate this Agreement or Exhibit (Scope of Work) without cause by giving 30 days' notice in writing to the Town.

    Upon termination or expiration of this Agreement, A/R360 will assemble and turn over, in an orderly fashion, all documents and other material related to the Services to authorized representatives of the Town.

20. **Termination for Breach**. If either party breaches this Agreement, the other may terminate this Agreement if the breaching party does not cure the breach within 30 days of written notice of the same. Termination shall be without prejudice to any rights which may have been accrued to either party before termination.

21. **Force Majeure**. Neither the Town nor A/R360 shall be liable for failure of, or delay in, performing obligations outlined in this Agreement, and neither shall be deemed in breach of its obligations, if such failure or delay is due to natural disasters or any causes reasonably beyond the control of either party.

22. **Entire Agreement**. This Agreement constitutes the entire agreement between the Town and A/R360 regarding its subject matter. None of the terms of this Agreement shall be amended except in writing, signed by both parties.

23. **Authority and Compliance**. A/R360 has the right and authority to enter and perform its obligations under this Agreement. A/R360 will perform all its obligations under this Agreement in accordance with all applicable governmental laws, rules, and regulations.

Town of Louisa, VA	**A/R360 Consultants**
Date: XXXXX	Date: XXXXX
_____	_____
By: Ashley Michael Town of Louisa, VA Mayor Jeffersonton, VA	By: Lindsey Riley, President A/R360 Consultants President

EXHIBIT A – SCOPE OF WORK

GRANT PROCUREMENT, WRITING, AND ADMINISTRATION

This Scope of Work serves as a foundation for the work between A/R360 and the Town.

A/R360 Responsibilities

A/R360 will initiate and perform the following activities,

1. Project Management – A/R360 will work with the Town to determine a mutually agreeable date and time to schedule a bi-weekly Team meeting. This virtual meeting will be used to update the Town on A/R360's work to date and any active grant applications. Additionally, A/R360 will provide the Town with access to a virtual drive (Google Drive or OneDrive) to access all project files between meetings. A/R360 is available between bi-weekly meetings, as needed for the Town.

2. Grant Procurement – A/R360 will research, identify, and present grant opportunities to the Town. These opportunities focus on foundation grant prospects that match needs the Town has identified. Local, State, and Federal grants will be researched as grant prospects.

3. Writing Grants – A/R360 will develop and write grants that the Town and A/R360 identify as those that are critical for the Town to go after. As much as possible, A/R360 will incorporate data, research, and a first-person perspective into each grant.

   If possible, and as needed, A/R360 will facilitate meetings with agencies/organizations before grant applications are submitted to introduce the Town and its programs, which typically results in a higher funding rate.

4. Administration of Grants (Payment through Grants) – After the award of a grant, A/R360 will assist with the administration of the grant, as appropriate.

   If a grant requires coordination between multiple partners (including the Town), reporting, events, and other pieces that require management, organization, or reporting, A/R360 can provide this grant management. The fee for doing so will depend on the grant size (funding level); see table under number 6 for specific fees. **The grant funding level will be determined through mutual discussions between A/R360 and the Town to identify the most appropriate "ask" from a funder.** A/R360 does not automatically request the highest available funding level.

5. File Delivery of Grants (Payment after Grant Award) – If project management is not an option and writing A/R360 into the grant is not possible, or the Town chooses not to include A/R360 as the grant administrator in the grant application, A/R360 will be paid once the grant has been awarded to the Town.

   As such, the Town agrees to pay the following fee within 30 days following the grant award. A/R360 will research, develop, and write these grants as it would for any other grant for the Town; however, the Town will retain project management responsibilities.

   Once payment has been made, A/R360 will deliver an electronic file containing all grant documentation for the Town's records.

Level of Funding	A/R360 Hours Per Month*	A/R360 Fee
Less than $49,999	10-15 hours per month	10%
$50,000 - $249,999	16-25 hours per month	12%
$250,000 - $749,999	24-40 hours per month	15%
$750,000 and Up	40+ hours per month	17%

**This would be the approximate level of effort for A/R360 to write the grant.*

Please note: The applicable fee will be calculated based on the total grant funding actually awarded, not the amount requested in the application. The total award includes any portion designated for or distributed to partner organizations. The Town is responsible for paying the full fee to A/R360 based on the total amount awarded, regardless of how the funds are allocated between the Town and its partners.

6. Submission of Grants – A/R360 will prepare all grant files in the required format (as per the grantor/RFP, etc.) ahead of the grant deadline for the Town representative to review. Unless otherwise arranged, the Town will need to upload/email grant documents (as per the grantor/RFP, etc.) for final submission. A/R360 does not submit grants on behalf of the Town, but will prepare all documentation for the Town to do so.

Town Responsibilities

The Town agrees to provide the requested information and documentation within ten (10) business days of A/R360's written request. (This list represents an example of materials commonly requested by funding applications, but should not be considered the only items requested by A/R360.)

A/R360 will not be held responsible for missed grant deadlines or the inability to submit applications resulting from the Town's failure to provide required information promptly.

- *Strategic Plan* and/or organizational priorities
- Prior grant history (if any)
- Current and pending grant applications
- Program information
- Program data and metrics
- Organizational chart and bios
- Town Council names and bios
- Accounting information, such as current budget; cash balance statement (for current Fiscal Year); profit/loss statement; bank statements, etc.
- Letters of Support from referral partners or community organizations, as applicable
- Program success stories
- Images (300 dpi or better) of logo and program success stories

Compensation:
A/R360 shall be paid according to Items 5 and 6 under Exhibit A, upon receipt of invoice(s). If travel is required, it will be pre-approved, as detailed in Section 8, page 3. A/R360 will submit a monthly invoice summarizing work completed and/or other pre-approved expenses incurred.

Town of Louisa, VA	**A/R360 Consultants**
Date: XXXXX	Date: XXXXX
_____	_____
By: Ashley Michael Town of Louisa, VA Mayor Louisa, VA	By: Lindsey Riley, President A/R360 Consultants President Jeffersonton, VA

THE TOWN OF LOUISA

Incorporated 1873

P.O. Box 531
212 Fredericksburg Ave.
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-0580
www.louisatown.org

Application No. SUP-2026-01

APPLICATION FOR SPECIAL USE PERMIT

Applicant Name Deborah Brown

Address 127 West Street, Louisa VA 23093

Phone (540) 395-2887

Property Location Tax map # 4041-1-19

Zoning Reside

Are there any deed restrictions? [ ]Yes [✓]No If yes, attach copy of deed restrictions.
Date restrictions expire _____

NECESSITY OF REQUEST

The applicant requests a permit to allow the following use on the above-described property:
Retirement/Wellness Center.

Describe here what is intended to be done on or with the property. If a building is involved, a sketch or plan with photographic or other suitable description should accompany this application.

The property will be used for a (or a max of Six Retirement home. Home Resident

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T A X R E C E I P T

Ticket #:00000380001 @@

Date : 10/01/2026
Register: TS /TERRYA0
Trans. #: 27588
Dept # : SPUSE
Acct# :

TOWN OF LOUISA
212 FREDERICKSBURG AVE
P.O. BOX 531
LOUISA VA 23093

SPECIAL USE PERMITS
SUP-2026-01/RETIREMENT
WELLNESS CENTER

Previous Principal Balance	$	1000.00
Principal Being Paid	$	1000.00
Penalty	$	.00
Interest	$	.00
Amount Paid	$	1000.00
*Balance Due	$	.00

BROWN, DEBORAH
127 WEST ST.
LOUISA, VA 23093

Pd by JJP LAND & LUMBER, LLC Check 1000.00 # 1251

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 10/2026

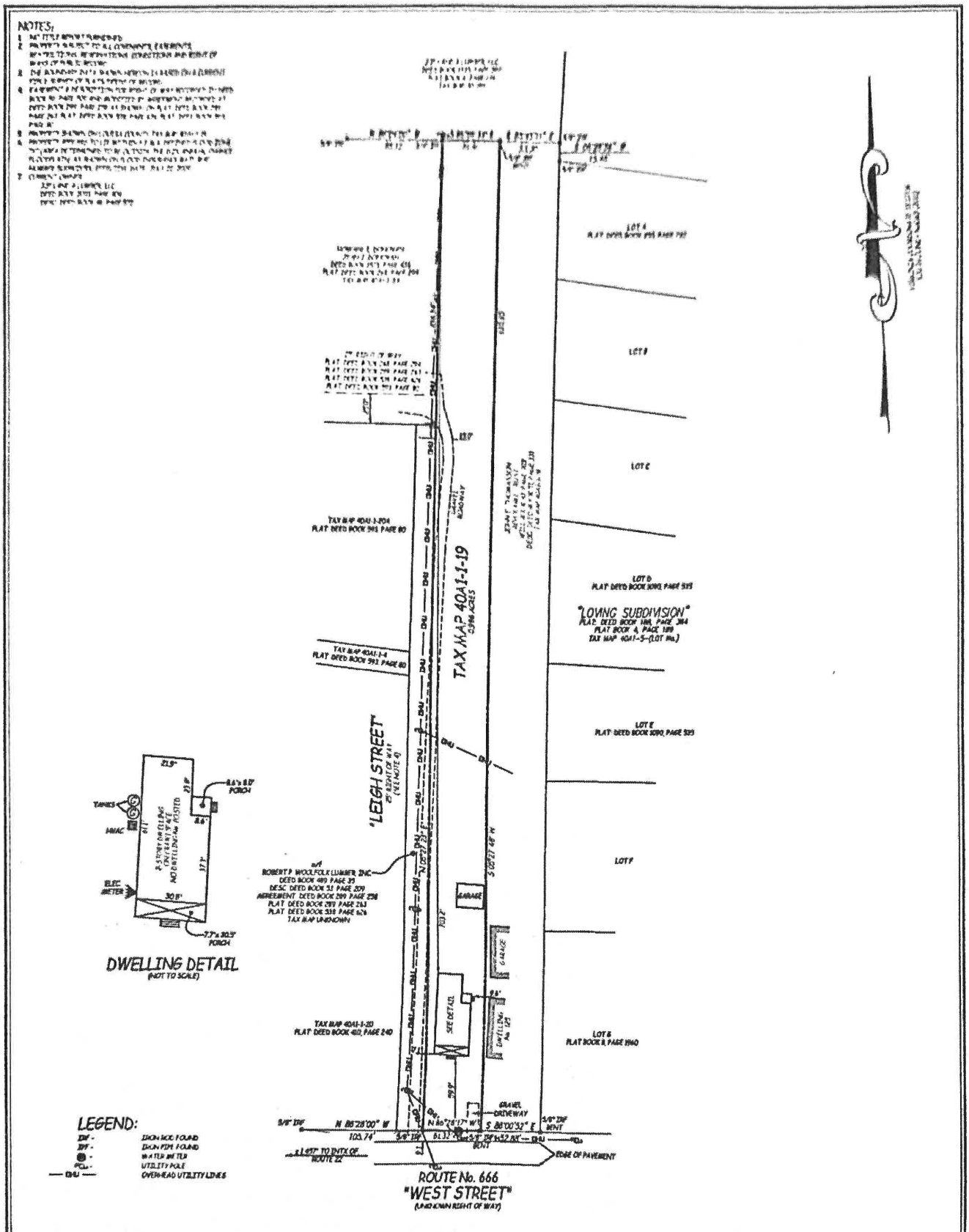
Total Balance Due for this account# $ .00

024

ADJACENT PROPERTY OWNER'S LIST

OWNER	ADDRESS
Booker Apartments LLC	125 West Street PO Box 816 Louisa 23093
Noakes, Karl J	129 West Street
Dulaney, Hurthat Karen	135 West Street
Donovan, Howard & Jean	102 leigh Street
Fish, Charles	124 West Street
Siebert, Daniel, and Wendy	112 Henson Ave 23093
JJP Land and Lumber	2507 Ellisville Dr, 230
WT H, LLC PO Box 426 122	~~104 and 102 leigh Street~~

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PLAT SHOWING
BOUNDARY SURVEY WITH IMPROVEMENTS
TAX MAP 40A1-1-19
JJP LAND & LUMBER, LLC
PROPERTY
LOUDOUN COUNTY, VIRGINIA

AXIS
LAND SURVEY, INC.

CLIENT
JERL PURCELL

MANAGER: GWK
DESIGN BY: CHKD BY:
DRAWN BY: GWK CHKD BY:
SURV. CHIEF: DB DATE: 11-24-2025
FIELDBOOK NO. N/A

COMMONWEALTH OF VIRGINIA
GARTH WILLIAM KANE
LIC. No. 003423
11/24/2025
LAND SURVEYOR

NO.	DATE	REVISION
		Digitally signed by Garth W. Kane Date: 2025.11.24 12:17:38 -05'00'

Scanned with CamScanner

Penny Purcell
540 222 9830

THE TOWN OF LOUISA

Incorporated 1873

P.O. Box 531
212 Fredericksburg Ave.
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

Parade or Demonstration Permit Application

To: Town of Louisa c/o Town Manager

From: Penny Purcell + Beth Brown, Applicant

Address of Applicant: PO Box 308

Louisa VA 23093

A. Date and Hour for the assembling of the participants for such Parade or Demonstration: From 3:30pm - 5:30pm Dec. 19th 2026

1) Expected Duration of Parade or Demonstration: Race will take approx. 1hr.

B. Streets, Sidewalks and Public Places over and upon which the Parade or Demonstration is to take place: See attached maps of 3 possible routes to be determined through conversations with Mayor Michaels and Chief Nachtman

C. Is the Parade or Demonstration to be conducted on foot or with animals or vehicles, or any combination thereof (please describe): on foot

1) Number of persons expected to participate: 150 - 200

2) Number of animals expected to participate: 0

3) Number of vehicles expected to participate: 0

D. Purpose of Parade or Demonstration: Road Race in honor of my Mom, Brenda Purcell. The race is a fundraiser for Luke's landing and

E. Names and addresses of actual sponsors of said Parade or Demonstration, and the organizations of which the expected participants are members:

Dick Purcell Land Cattle and Timber Corp. - PO Box 308 Louisa VA 23093
R.G. Purcell and Family Charitable Fund

Add additional sheet with information if necessary.

F. Name and address of person who will be in charge of Parade or Demonstration, and who shall be responsible for the conduct thereof and for compliance with all applicable provisions of law, the Town Code and other ordinances by participants within the Parade or Demonstration:

Penny Purcell — 238 Will Johnson Rd Louisa VA 23093
Beth Brown — PO Box 111 Fork Union Va 23055

Add additional sheet with information if necessary.

G. Does the sponsoring organization carry liability insurance, and if so, name of carrier and coverage amounts: Yes
VA Farm Bureau

The foregoing information is true and correct: Penny Purcell

Applicant

by _____

title: _____

Penny Purcell

Signature of person in charge of Parade or Demonstration and who shall be responsible for conduct thereof as aforesaid

County/City of Louisa
Commonwealth/State of Virginia
The foregoing instrument was acknowledged before me this 19 day of Oct, 2026,
by Penny Purcell
(name of person seeking acknowledgement)
Tonya Lynn Parker
Notary Public
My Commission Expires: 10/31/2027

The above has been subscribed, sworn to and acknowledged before me, a Notary Public by the persons signing the application aforesaid.

Tonya Lynn Parker
Commonwealth of Virginia
Notary Public
Commission No. 7133626
My Commission Expires 10/31/2027

Tonya Lynn Parker

Notary Public

My commission expires: 10/31/2027

Permit Granted for Parade or Demonstration as described above by Town Council for Town of Louisa on the ____ day of _____, 20__, with the following conditions and restrictions:

_____

_____

_____

_____

_____

_____

_____

_____

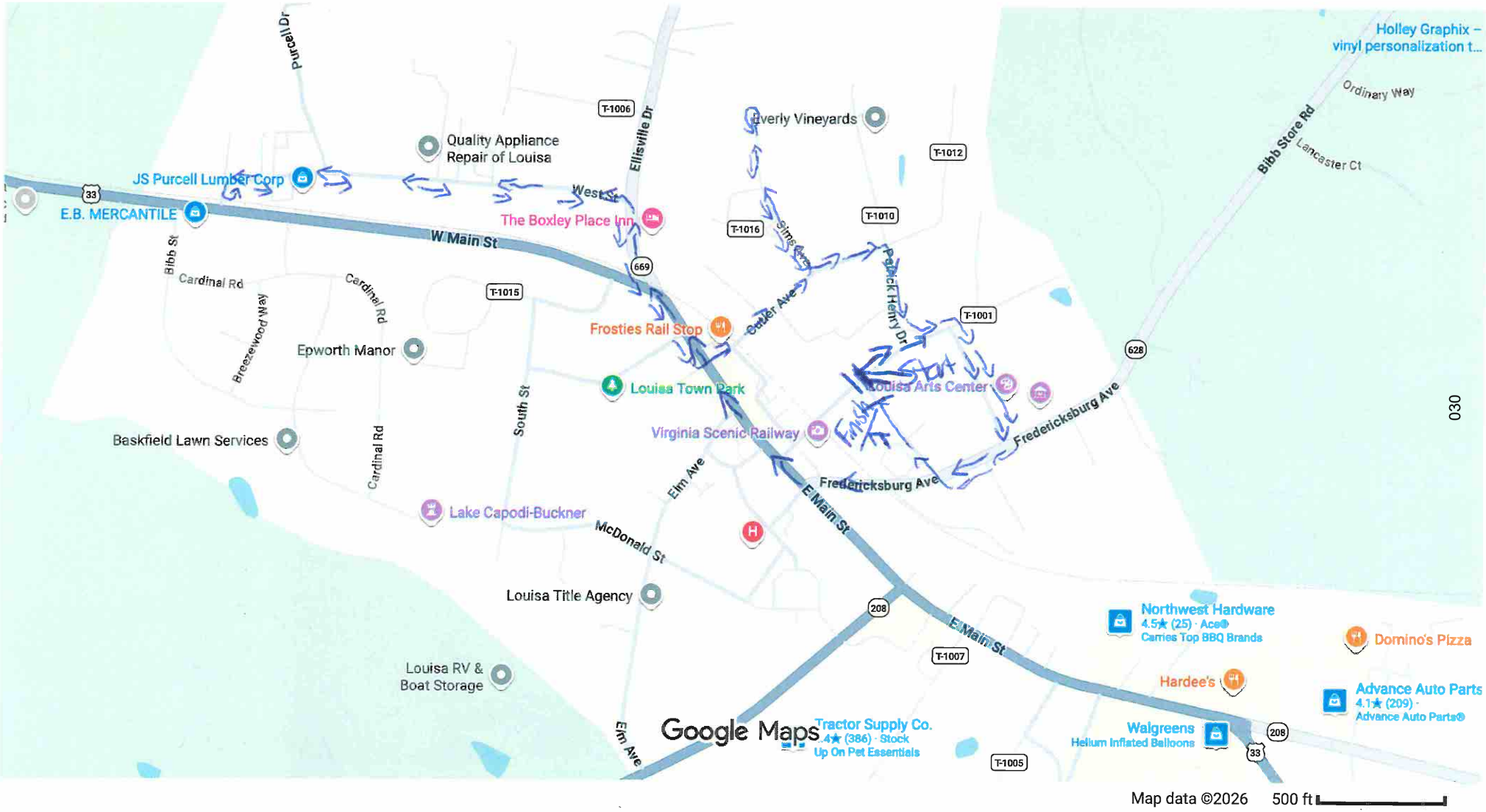
_____

_____

Town Manager

Course 1

Google Maps



Course 4


Google Maps
Purcell Dr
Quality Appliance Repair of Louisa
JS Purcell Lumber Corp
E.B. MERCANTILE
West St
The Boxley Place Inn
W Main St
Bibb St
Cardinal Rd
Cardinal Rd
Breezewood Way
Epworth Manor
Louisa Town Park
Baskfield Lawn Services
Cardinal Rd
Lake Capodi-Buckner
Elm Ave
McDonald St
Louisa Title Agency
Louisa RV & Boat Storage
Elm Ave
Tractor Supply Co
Google Maps
T-1006
Ellisville Dr
T-1016
T-1015
669
Frosties Railshop
Overly Vineyards
T-1012
T-1010
T-1001
Patrick Henry Rd
Louisa Arts Center
Start
Finish
Virginia Scenic Railway
628
Fredericksburg Ave
Fredericksburg Ave
E Main St
208
E Main St
T-1007
T-1005
Holley Graphix – vinyl personalization t...
Ordinary Way
Bibb Store Rd
Lancaster Ct
031
Food Lion
Domino's Pizza
Waverly Place Apartments
Hardee's
McDonald's
Checkers
208
33
Map data ©2026
500 ft

The Town of Louisa, Virginia
Incorporated 1873

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Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

To: Mayor Michael and Town Council Members
From: Anthony Larry, Director of Public Works
Date: November 12, 2026
Re: Engineering Cost for Cutler Avenue ARPA Project

CSX has advised that a site plan is required for the proposed water line replacement project located adjacent to the railroad along Cutler Avenue. This requirement necessitates additional engineering services to prepare the documentation and plans required for CSX review and approval.

Attached for your review is the cost estimate received from CHA for the necessary engineering services.

As we are quickly approaching the ARPA project deadline, I wanted to bring this matter before Town Council as soon as possible to avoid any unnecessary delays. The estimated cost exceeds the approval authority of both myself and the Town Manager; therefore, Council authorization is necessary before we can proceed with the additional services.

My recommendation is that Council review and authorize the proposed engineering services at the earliest opportunity**.** Prompt approval will allow CHA to proceed with the required site plan and help ensure that this project remains on schedule and that we do not jeopardize our ability to meet the ARPA deadline.

November 11, 2026

Anthony Larry
Director of Public Works
212 Fredericksburg Avenue
Louisa, VA 23093

RE: PROPOSAL – Town of Louisa, Cutler Avenue Waterline Replacement
CHA Proposal No: Y18396

PROJECT UNDERSTANDING

CHA (The Engineer) will prepare a limited, drawing-only design for replacement of the existing water line in the Cutler Avenue / Lukes Landing area. The design will use the available preliminary survey and will show a practical replacement alignment, connection points, minimum required appurtenances, and essential installation information needed for the Town to pursue permits and obtain contractor pricing.

The design effort is limited to the minimum level reasonably necessary for a straightforward waterline replacement. It is not intended to be a complete bid-ready package with comprehensive technical specifications, detailed quantity calculations, or construction-phase engineering services.

ENGINEER SERVICES

Limited Design Review

- Review preliminary topographic survey, visible utility information, property/right-of-way information shown on the survey, and available Town water-system information provided by the Town.
- Conduct one (1) site visit to observe general existing conditions and visually confirm the proposed work area. The visit will not include subsurface investigation, utility designation, test pits, survey verification, or condition assessment of concealed facilities.
- Confirm with the Town the intended pipe size, material preference, approximate tie-in points, services to be reconnected, and whether the replacement is intended to be replacement-in-kind.
- Develop a simple plan alignment that minimizes disturbance and avoids known conflicts to the extent practical from available information.
- Apply the minimum applicable requirements of the Virginia Waterworks Regulations, 12VAC5-590, for waterline design. No enhanced owner standards or discretionary design criteria are included unless supplied by the Town before design begins.

DRAWING PREPARATION

- Prepare one drawing set suitable for the Town's use in permit applications and contractor procurement. The anticipated set will contain only the sheets reasonably needed for this small project:

Anticipated Sheet	Minimum Content
Cover / General Notes	Project title, location, drawing index, limited design notes, applicable regulatory references, and utilities/contact notes.
Waterline Plan	Proposed alignment; approximate stationing; pipe size and material; tie-ins; valves; services/meters; known utilities; right-of-way/easement information available from the survey; and basic restoration limits. No profile will be created.
Typical Details	Only essential details such as trench/bedding, restraint, valve box, service connection, abandonment, minimum utility separation, and surface restoration.

- Provide one PDF drawing set. Editable CAD files will be provided for the town's record.
- Include drawing notes sufficient to communicate basic materials and installation requirements. These notes are not a separate project manual or technical specification.

Permit Assumptions

- The Town is responsible for all permit applications, forms, fees, agency coordination, railroad submissions, property permissions, and follow-up. Additional design, calculations, meetings, or revisions requested by an agency are additional services.
- The project can be classified as a replacement in kind. The town will obtain written confirmation from VDH stating that a construction permit is not required.
- The town will coordinate with CSX to identify any need for CSX's review and approval for design. Because the replacement work is "replacement of existing utility within the CSX's corridor", CSX may require the town to provide copies of a General / Master Agreement with CSX (File Number). If not available, CSX approval may be needed.
- VDOT permit is not needed.

TOWN RESPONSIBILITIES

Permits, Approvals, and Property Rights

- Act as the applicant and permittee for the project and determine, with the applicable agencies, every permit, approval, agreement, license, and right of entry required before construction.
- Submit the waterline drawings and supporting information to the permitting agencies.
- Obtain local land-disturbance, erosion and sediment control, dewatering/discharge, environmental, building, or other approvals triggered by the final construction approach and limits of disturbance.
- Provide current title, railroad valuation/right-of-way information, easements, and property-access information. Acquire all permanent easements, temporary construction easements, licenses, rights of entry, and owner permissions.

Geotechnical and Subsurface Utility Investigations

- Retain and manage qualified geotechnical and subsurface utility engineering (SUE) consultants independent of this minimal design scope.
- Perform geotechnical exploration sufficient to evaluate soil, groundwater, rock, trench stability, shoring, dewatering, settlement risk, pavement restoration, and the feasibility of open-cut, boring, casing, or other installation methods, particularly within or adjacent to CSX right-of-way.
- Perform SUE in accordance with ASCE 38-22 using the quality levels appropriate to the risk. At a minimum, obtain Quality Level B designation along the proposed corridor and Quality Level A test holes at tie-ins, crossings, congested areas, railroad interfaces, and locations where horizontal or vertical clearance is critical.
- Coordinate Virginia 811 markings. Virginia 811 markings are not a substitute for engineering-quality utility designation, records research, or test holes where conflicts may affect the design or construction.
- Provide the Engineer with signed/sealed geotechnical recommendations, SUE mapping, test-hole data, utility owner information, and updated survey coordinates early enough to incorporate material findings into the drawings.
- Resolve utility relocation, protection, and support requirements with each utility owner. The Town bears the risk of conflicts, differing subsurface conditions, design changes, delays, and contractor claims resulting from absent, incomplete, or late geotechnical or SUE information.
- Authorize additional engineering services if the investigations identify conditions that require alignment changes, specialty details, structural design, casing design, trenchless design, groundwater control, settlement monitoring, or other work beyond the original minimal design.
- Authorize additional engineering services if permits (VDH and CSX) needs more details than what CHA will develop in the drawings.

Procurement and Construction

- Determine the contractor procurement method, solicit prices, evaluate contractors, award the work, and execute the construction contract.
- Include all final permit conditions, CSX requirements, geotechnical recommendations, SUE information, safety requirements, insurance, testing, and inspection obligations in the contractor solicitation and construction contract.
- Provide or retain others for bidding support, contract administration, inspection, materials testing, construction observation, record drawings, and project closeout.
- Operate existing valves, coordinate customer notifications and shutdowns, and maintain responsibility for water-system operations and regulatory reporting.

DESIGN CRITERIA AND LIMITATIONS

- The drawings will follow the minimum applicable provisions of 12VAC5-590 and other mandatory Virginia requirements identified during design. The Town and contractor remain responsible for satisfying all final permit conditions and construction compliance.
- The Engineer is not the permit applicant and does not warrant that an agency will approve the minimal drawing-only package without additional information, calculations, specifications, meetings, studies, fees, or revisions.
- CSX review and approval are outside the Engineer's control. Any alignment, casing, bore, setback, depth, profile, monitoring, flagging, insurance, construction method, or other change required by CSX after the initial drawing submission is not included.
- Pipe size, material, pressure class, cover, separation, restraint, and appurtenances will be shown at a basic level using information supplied by the Town and conditions visible on the survey.
- The design will rely on available survey, record, geotechnical, and SUE information furnished by the Town without independent verification. The Engineer is not responsible for the accuracy or completeness of third-party information or for concealed utilities and subsurface conditions not identified by the Town's investigations.
- No geotechnical engineering, SUE, utility test holes, railroad valuation mapping, boundary/title determination, or subsurface investigation is included. The drawings shall not be interpreted as confirming the absence of utility conflicts, rock, groundwater, unsuitable soils, contamination, or settlement risk.
- Unknown or differing field conditions may require work stoppage, contractor adjustments, utility relocation, revised permits, redesign, added construction cost, or additional engineering services. These risks remain with the Town and its contractor except to the extent expressly allocated otherwise in their construction contract.
- The survey indicates an approximately 321-foot project dimension; final installed quantity will be determined by the contractor from the drawings and verified field conditions.
- If VDH determines the work is replacement-in-kind or otherwise exempt from a construction permit, the Town will obtain and retain that determination. If VDH or another agency requires technical specifications, a design report, hydraulic calculations, detailed profiles, or other documents, those items are outside this scope and require written authorization.
- The final drawings are not construction oversight. The Engineer will not control contractor means, methods, sequencing, safety, temporary works, excavation protection, dewatering, railroad operations, utility protection, testing, disinfection, or compliance inspections.

Deliverables and Schedule

Deliverable	Format / Allowance
100 percent drawing review set	PDF; one Town review cycle
Final drawing set	Signed and sealed PDF drawings
Not included	Specifications, bid package, permit applications, construction services, or record drawings

A design schedule will be established at the project kickoff. Agency review periods and permit acquisition are controlled by the Town and reviewing agencies and are not part of the Engineer's schedule commitment.

ADDITIONAL SERVICES

Services outside this scope may be performed only after written authorization and agreement on compensation. Examples include additional agency responses, specifications, calculations, VDH-CSX-Other agency coordination, easement exhibits, railroad design requirements, revised alignment, expanded utility investigation, bidding assistance, construction administration, site visits during construction, and record drawings.

PROJECT FEE

CHA proposes to complete design and engineering-related services for your project, through construction, for a **lump sum fee of $10,600**.

Thank you for the opportunity to provide these services to you, and we look forward to working with you on this project.

Sincerely,



Aziz Ahmed, PE*
Vice President and Chief Engineer

The Town of Louisa, Virginia
Incorporated 1873

P.O. Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

Proposal to Change Monthly Water Meter Reading Date

DRAFT

Purpose

The Director of Public Works proposes changing the Town's monthly water meter reading schedule from the current reading date of approximately the 28th of each month to the 20th of each month, aligning the Town's meter reading cycle with the Louisa County master meter reading date.

The proposed change would provide the Town with a more consistent and accurate method of comparing the amount of water purchased from the County with the amount of water recorded as being consumed by Town customers.

This change would also improve the Town's ability to accurately account for water purchased versus water sold when reporting water production, consumption, and water loss information to the Virginia Department of Health (VDH).

Proposed Change

Current Practice:
Town customer meters are read on or around the 28th of each month.

Proposed Practice:
Town customer meters would be read on or around the 20th of each month, corresponding with the Louisa County master meter reading date.

The current process creates an approximate eight-day variance between the County's master meter reading and the Town's customer meter-reading cycle.

Although an eight-day variance may not appear significant on its own, it becomes important when calculating and reporting the difference between the amount of water purchased and the amount of water sold.

Aligning the two reading dates would substantially reduce this timing discrepancy and provide a more accurate comparison of water purchased versus water sold.

Current Water Loss and Regulatory Compliance

The Town has historically experienced a variance between the amount of water purchased and the amount of water sold. Based on the Town's current reporting, the Town has remained within the applicable regulatory water-loss limits.

The Town is currently experiencing water loss in the approximate range of 14% to 15%, compared with previous periods when reported water loss reached the 20% or higher range.

While maintaining compliance with the applicable regulatory limits is important, compliance alone does not necessarily mean that the Town's current water-loss data provides the most useful information for managing the distribution system.

The current approximately eight-day variance between the County's master meter reading and the Town's customer meter-reading cycle can affect the accuracy of the comparison between water purchased and water sold.

The Operational Issues with the Current Reporting Method

The primary concern is not that the Town is currently out of compliance. The Town has remained compliant with the reported water-loss numbers.

The concern is that the current methodology can make the reported water-loss percentage less useful as an operational tool for identifying actual water-system problems.

When water purchased and water sold are measured over different periods, the resulting difference can include a timing-related variance. This makes it more difficult to use the water-loss calculation to identify a developing leak or other source of unaccounted-for water.

In particular, the current methodology may make it difficult to recognize a subsurface or underground leak that has not yet manifested itself at the surface.

An underground water main or service-line leak may not immediately produce visible evidence such as standing water, saturated ground, erosion, or pavement failure. If the water-loss calculation is affected by the timing difference between the two meter-reading cycles, a developing leak could potentially be masked within the normal reported variance.

As a result, the Town may remain within its regulatory water-loss limit while simultaneously having less reliable information for determining whether an actual leak or other system problem is developing.

DRAFT

Why Improving Measurement Matters

The objective should not simply be to remain below the regulatory water-loss threshold. The objective should be to develop a water-accountability system that provides useful and actionable information to the Director of Public Works.

A more accurate comparison would allow the Director of Public Works to establish a stronger baseline for normal water loss.

Once a reliable baseline is established, an unexpected increase in the difference between water purchased and water sold could serve as an early warning indicator.

Normal Water Loss → Establish Baseline → Unexpected Increase → Investigate → Identify Potential Leak

This would allow water-accountability data to become an additional tool for identifying problems within the distribution system.

DRAFT

Water Accountability and Capacity Clarification

Addressing this relatively small operational issue could provide benefits beyond improving the Town's water-loss calculations.

By aligning the Town's customer meter-reading date with the County's master meter reading date, the Town would have more consistent information regarding actual water demand and consumption within the Town's system.

This information could assist the Director of Public Works in better evaluating the Town's existing water-system capacity and determining how much available capacity is being utilized.

VDH Reporting and Water Accountability

The Town reports water-system information to VDH and maintaining accurate water-accountability information is an important component of managing a public water system.

The Town has remained compliant with its reported water-loss figures; however, the goal of this proposal is to improve the quality of the information behind those figures.

The current approximately eight-day variance creates an avoidable difference between the periods represented by water purchased and water sold.

Reducing this variance would provide a more precise representation of the Town's actual water accountability.

This would allow the Director of Public Works to better distinguish between:

- Actual physical loss of water;
- Meter inaccuracies;
- Authorized but unbilled water usage;
- System flushing and hydrant usage;
- Construction-related water usage;
- Other legitimate operational uses; and
- Differences created by the timing of meter readings.

The more accurately these factors can be separated, the more useful the Town's water-loss information becomes.

Reduction of the Difference Between Water Bought and Water Sold

Aligning the meter-reading dates is expected to reduce the difference between water purchased and water sold by eliminating or substantially reducing the timing discrepancy between the two measurements.

This does not mean that all differences between purchased and sold water will disappear.

There will continue to be legitimate unaccounted-for water resulting from system flushing, hydrant use, leaks, meter inaccuracies, construction activity, and other operational factors.

The purpose of the proposed change is to reduce the portion of the difference, attributable simply to the fact that the two measurements are currently being taken on different dates.

The Town should be evaluating actual water-system losses rather than allowing an avoidable measurement variance to contribute to the reported water-loss percentage.

Improved Leak Detection and System Management

One of the most significant benefits of this proposal is the potential to make the Town's water-loss calculation a more effective early-warning tool.

A reliable comparison between water purchased and water sold could help the Director of Public Works identify abnormal changes in system performance.

This is particularly important for leaks that may occur underground and remain undetected.

An underground leak may continue for an extended period before it becomes visible at the surface. By establishing a more accurate monthly water-loss baseline, the Director of Public

DRAFT

Works could monitor changes in system loss and investigate unusual increases before a leak becomes a more significant infrastructure failure.

Potential warning signs could include:

- A sudden increase in monthly water loss.
- A consistent upward trend over multiple months.
- Unusual changes in nighttime or low-demand consumption.
- Significant differences between purchased and accounted-for water.
- Areas experiencing unexplained increases in system demand.

This information could be used in conjunction with other leak-detection methods to determine whether further investigation is warranted.

Customer Impact

The proposed change is not expected to negatively affect customers' actual water consumption or the accuracy of their individual meter readings. The change would primarily affect when the meter is read, moving the reading date from approximately the 28th of the month to approximately the 20th.

Customers would continue to be billed based on their actual metered water consumption.

During the transition to the new reading date, the first billing cycle may contain a different number of days than a typical billing period. The Director of Public Works and administrative staff would monitor the transition to ensure customer accounts are properly adjusted and billing remains accurate.

The change in the meter-reading and billing cycle would also require adjustments to the Town's water-cut-out notification schedule and the actual water service cutoff schedule for accounts with unpaid balances. Because the billing cycle would shift, the associated notification and cutoff dates would need to be adjusted accordingly to maintain an appropriate and consistent process for customers.

The Director of Public Works will coordinate these scheduling changes with the Deputy Town Manager to ensure that the meter-reading, billing, cutoff notification, and actual cutoff schedules are properly aligned and that the transition occurs as smoothly as possible.

To ensure customers are adequately informed of the change, the Town of Louisa would issue a public press release notifying customers of the change in the monthly meter-reading and billing cycle. The notification would explain the reason for the change, the new approximate meter-reading date, and any anticipated impact to the first billing cycle during the transition.

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The Town would provide this notification prior to implementation of the new reading schedule so that customers have adequate notice and understand that the change is an operational adjustment intended to improve the accuracy of the Town's water-accountability and reporting process.

Customers would also receive an indirect benefit from improved water accountability. Better information may allow the Town to identify leaks and other system problems sooner, helping reduce unnecessary water loss and protecting the Town's water infrastructure.

Implementation Considerations

The change could be implemented beginning with a designated transition month. The Director of Public Works would coordinate the meter-reading schedule with administrative and billing personnel.

During the transition, staff would monitor the first several billing cycles to ensure that:

- All meters are read within the established timeframe.
- Billing information remains accurate.
- Water purchased and water sold can be compared consistently.
- The approximately eight-day timing variance is substantially reduced.
- Any transition-related billing adjustments are properly documented.
- The resulting water-loss information provides a more consistent baseline for system monitoring.

Recommendation

The Director of Public Works recommends that the Town change its monthly customer meter-reading date from approximately the 28th of each month to the 20th of each month, coinciding with the Louisa County master meter reading date.

The Town has remained compliant with its reported water-loss figures, and current water loss is approximately 14%–15%, compared with historical periods when reported water loss was in the 20% or higher range.

However, the fact that the Town remains compliant should not prevent the Town from improving the accuracy and usefulness of its water-accountability data.

The current approximately eight-day variance between the County and Town meter-reading schedules creates an avoidable timing difference when calculating water purchased versus water sold.

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By aligning the reading dates, the Town can reduce this difference and establish a more accurate representation of actual water loss.

Most importantly, this change would allow the Town to use water-loss data as a more effective operational management and leak-detection tool. Instead of simply demonstrating regulatory compliance, the data could be used to establish a reliable baseline and identify abnormal increases that may indicate an underground leak or other distribution-system problem.

The goal should be to move from simply reporting water loss to actively using water-loss information to manage the Town's water system.

Requested Action

The Director of Public Work**s** respectfully requests consideration and approval to change the Town's monthly meter-reading schedule to the 20th of each month, beginning with the first practical billing cycle following approval.

This change will:

- Align the Town's meter-reading cycle with the County's master meter reading.
- Reduce the current approximately eight-day timing variance.
- Provide a more accurate comparison of water purchased versus water sold.
- Reduce the difference created by mismatched measurement periods.
- Improve the reliability of water-loss reporting.
- Establish a stronger baseline for identifying abnormal water loss.
- Improve the Town's ability to identify potential underground leaks before they become visible at the surface.
- Provide the Director of Public Works with better information for managing the water distribution system.
- Support continued regulatory compliance while improving the Town's overall water accountability.

Submitted by:
Director of Public Works along with Deputy Town Manager

Date: _____

Approved/Authorized: _____

Date: _____

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Town of Louisa, Virginia
November 17, 2026 Meeting
Interim Financing Note Extension

RESOLUTION

AUTHORIZING A MODIFICATION OF AND AMENDMENT TO THE NOT TO EXCEED $1,402,000 TOWN OF LOUISA, VIRGINIA GENERAL OBLIGATION NOTE, SERIES 2023, AND RELATED DOCUMENTS

WHEREAS, the Town issued its not to exceed $1,402,000 General Obligation Note, Series 2023 (the "Note") on August 30, 2023 to United Bank (the "Bank") to provide interim funds in anticipation of the Town's receipt of permanent financing to pay or reimburse the Town for capital costs to (i) acquire, construct, rehabilitate, and equip various improvements to the Town's water system and related facilities, including but not limited to replacement and repair of water lines; and (ii) pay costs of issuance in connection with the financing (the "Project"); and

WHEREAS, as set forth in a letter to the Town dated March 30, 2021 from the United States of America, acting through Rural Utilities Service, an Agency of the United States Department of Agriculture ("RUS"), RUS advised that the Project is eligible for permanent financial assistance which will consist of an up to $1,402,000 permanent loan represented by a bond of the Town; and

WHEREAS, RUS required interim financing for the Project and the Town issued the Note pursuant to the terms of the Note Purchase and Loan Agreement, dated as of August 30, 2023 (the "Loan Agreement"), between the Town and the Bank, among other things; and

WHEREAS, the Town reasonably expects that long-term, permanent financing for the Project being financed by the Town on an interim basis with the proceeds of the Note will ultimately be provided to the Town by RUS; and

WHEREAS, the Bank and the Town authorized a modification and amendment of the Note and Loan Agreement to extend the maturity of the Note from August 30, 2026 to November 30, 2026; and

WHEREAS, the Bank and the Town desire to authorize an additional modification and amendment of the Note and Loan Agreement to extend the maturity of the Note from November 30, 2026 to February 28, 2027 (the "Second Modification"); and

WHEREAS, the Second Modification relating to the loan under the Note will be embodied in an amendment to the Loan Agreement (the "Second Modification Agreement") and an amendment to the Note (the "Second Allonge"); and

WHEREAS, the Town now desires to approve the terms and provisions of the Second Modification Agreement and the Second Allonge, including all related transactions as may be necessary or convenient.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOUISA, VIRGINIA as follows:

1. **Approval and Execution of the Second Modification Agreement and Second Allonge.**. The Town Council hereby authorizes the issuance, execution, and delivery of the Second Modification Agreement and Second Allonge to the Bank in order for the Town to accomplish the Second Modification and continue interim funding for the Project. The Second Modification Agreement shall be substantially in the form attached hereto as **Exhibit A**, and the Second Allonge shall be substantially in the form attached hereto as **Exhibit B**, with such completions, omissions, insertions, and changes not inconsistent with this Resolution as may be approved by the officers signing the Second Modification Agreement and Second Allonge, whose approval shall be evidenced conclusively by the execution and delivery of the Second Modification Agreement and Second Allonge. The Mayor, Vice-Mayor, and Town Manager, any one or more of whom may act (the "Town Representative"), are each hereby authorized and directed to determine the final details of, and execute and deliver, the Second Modification Agreement and the Second Allonge to be attached to and made a part of the Note, with such changes as any one or more of them shall approve, all as may be requested by the Bank or advised by legal counsel, in order to carry out the intent and purposes described in this Resolution. The execution and delivery of the Second Modification Agreement and the Second Allonge to the Bank shall conclusively evidence such final acceptance of the terms of the Second Modification Agreement and the Second Allonge, without any further action from the Town Council. The Second Allonge shall be attested by the Town Clerk and the Town's official seal shall be affixed thereto.

The Town hereby agrees and confirms that the terms of the Loan Agreement, as amended by the Second Modification Agreement, and the Note, as amended by the Second Allonge to be attached thereto, shall continue in full force and effect.

2. **Additional Documents**. The Town Representative and the Town Clerk, and such other officers, employees, and agents of the Town as may be requested, are each hereby authorized and directed to take all proper steps to carry out the intent and purpose of this Resolution, and to execute and deliver (or cause the delivery of) all such additional instruments, notices, agreements, documents, tax information returns, and certificates, including but not limited to any documentation regarding federal tax compliance requirements with respect to the Second Modification Agreement and the Second Allonge, or otherwise, all as may be requested by legal counsel in furtherance of the purposes as set forth in this Resolution. All such further actions consistent within the terms and provisions of this Resolution shall be conclusively deemed as having been accepted and approved as authorized in this Resolution without any further acts or approvals on the part of the Town Council. All such actions previously taken in this regard are hereby ratified and confirmed in their entirety.

3. **Effective Date**. This Resolution shall take effect immediately.

Approved: November 17, 2026

TOWN OF LOUISA, VIRGINIA

_____
Mayor

Exhibit A: Form of Second Modification Agreement
Exhibit B: Form of Second Allonge

CERTIFICATE OF VOTES

The undersigned hereby certifies that the record of the roll-call vote by the Town on the foregoing Resolution, duly adopted by the Town upon a roll-call vote at its regular public meeting duly held on November 17, 2026, is as follows:

Name	Aye	Nay	Abstain	Absent
Ashley Michael, Mayor				
Roger W. Henry, Vice Mayor				
Graven Craig				
Vicky A. Harte				
David Purcell				
Sylvia Rigsby				

Dated: November 17, 2026

[SEAL]

_____
Clerk of Town Council
Town of Louisa, Virginia

SECOND MODIFICATION AGREEMENT

This Second Modification Agreement (the "Agreement") dated as of November __, 2026 by and between the TOWN OF LOUISA, VIRGINIA (the "Town"), and UNITED BANK (the "Bank").

WHEREAS, the Town issued its not to exceed $1,402,000 General Obligation Note, Series 2023 (the "Note") on August 30, 2023 to United Bank (the "Bank") to provide interim funds in anticipation of the Town's receipt of permanent financing to pay or reimburse the Town for capital costs to (i) acquire, construct, rehabilitate, and equip various improvements to the Town's water system and related facilities, including but not limited to replacement and repair of water lines; and (ii) pay costs of issuance in connection with the financing (the "Project"); and

WHEREAS, as set forth in a letter to the Town dated March 30, 2021 from the United States of America, acting through Rural Utilities Service, an Agency of the United States Department of Agriculture ("RUS"), RUS advised that the Project is eligible for permanent financial assistance which will consist of an up to $1,402,000 permanent loan represented by a bond of the Town; and

WHEREAS, the RUS required interim financing for the Project and Town issued the Note pursuant to the terms of the Note Purchase and Loan Agreement, dated as of August 30, 2023 (the "Loan Agreement"), between the Town and the Bank, among other things; and

WHEREAS, the Town reasonably expects that long-term, permanent financing for the Project being financed by the Town on an interim basis with the proceeds of the Note will ultimately be provided to the Town by RUS; and

WHEREAS, the Bank and the Town authorized a modification and amendment of the Note and Loan Agreement to extend the maturity of the Note from August 30, 2026 to November 30, 2026; and

WHEREAS, the Bank and the Town desire to authorize an additional modification and amendment of the Note and Loan Agreement to extend the maturity of the Note from November 30, 2026 to February 28, 2027 (the "Second Modification"); and

WHEREAS, the parties intend to embody the Second Modification in an amendment to the Loan Agreement by this Agreement and an amendment to the Note (the "Second Allonge"), as approved by the Town Council of the Town in a Resolution entitled *"Resolution Authorizing A Modification Of And Amendment To The Not to Exceed $1,402,000 Town of Louisa, Virginia General Obligation Note, Series 2023,"* adopted by the Town Council at a regular public meeting held on November 17, 2026.

NOW, THEREFORE, in consideration of modification good and valuable consideration, including the agreement of the parties to the modification of the Note's maturity, and the covenants, terms and conditions hereinafter appearing, the parties hereto agree as follows:

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1. Second Modification of Maturity. The Town and the Bank hereby amend and supplement the terms of the Loan Agreement to reflect the Bank's agreement to extend the maturity of the Note from November 30, 2026 to February 28, 2027. Capitalized terms not defined herein shall have the same meaning set forth in in the Loan Agreement.

2. Amendment to Note. The parties agree to execute and deliver the Second Allonge evidencing the Second Modification and amendment to the Note, such Second Allonge to be dated the date hereof and to be attached to and made a part of the Note.

3. Conforming Changes. The Town hereby affirms its obligations under the Loan Agreement and the Basic Documents as of the date of execution and delivery of this Agreement. All representations and warranties made by the Town in the Loan Agreement and other Basic Documents are true and complete as of the date of this Agreement and are hereby restated herein and made a part hereof to the same extent as if they were set forth herein. All references to the Loan Agreement and the Note shall be deemed to mean the Loan Agreement and the Note, as amended by this Agreement and the Second Allonge, respectively. To the extent any provision of any of the Basic Documents conflicts with the amendments made in this Agreement, those provisions shall be deemed amended to conform with the amendments effected by this Agreement.

The Loan Agreement, and the Note, as amended hereby and by the Second Allonge, respectively, shall continue in full force and effect, and all terms and conditions of the Loan Agreement and the Note not expressly modified by this Agreement and the Second Allonge, respectively, are hereby restated, ratified, and confirmed. The execution and delivery of this Agreement does not constitute a novation of the Loan Agreement, the Note, or any agreement or instrument related thereto.

4. Counterparts. This Agreement may be executed and delivered in multiple counterparts, each of which shall be deemed an original.

5. Further Assurances. The parties agree to execute and deliver such additional documents and amendments and give other further assurances as may reasonably be required to implement the amendments identified in this Agreement.

6. Validity. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

7. Applicable Law. This Agreement shall be governed by the applicable laws of the Commonwealth of Virginia.

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IN WITNESS WHEREOF, the parties hereto have caused this Second Modification Agreement to be duly executed and delivered by their respective duly authorized officers as of the day and year first above written.

TOWN OF LOUISA, VIRGINIA

By:_____
Mayor

UNITED BANK,
as Holder of the Note

By:_____

Its: _____

DRAFT

[Signature Page to Modification Agreement]

SECOND ALLONGE DATED AS OF NOVEMBER __, 2026
ATTACHED TO THE
NOT TO EXCEED $1,402,000 TOWN OF LOUISA, VIRGINIA
GENERAL OBLIGATION NOTE, SERIES 2023

RECITALS:

WHEREAS, on August 30, 2023, the Town of Louisa, Virginia (the "Town"), duly issued to United Bank (the "Bank") its General Obligation Note, Series 2023, in the original principal amount not to exceed $1,402,000 (the "Note") in order to (i) acquire, construct, rehabilitate, and equip various improvements to the Town's water system and related facilities, including but not limited to replacement and repair of water lines; and (ii) pay costs of issuance in connection with the financing.

WHEREAS, the Town issued the Note pursuant to the terms of a Note Purchase and Loan Agreement, dated as of August 30, 2023 (the "Loan Agreement") between the Town and the Bank.

WHEREAS, the Town and the Bank amended and supplemented the terms of the Note and the Loan Agreement in order for the Town to extend the maturity of the Note from August 30, 2026 to November 30, 2026.

WHEREAS, the Town and the Bank now desire to amend and supplement the terms of the Note and the Loan Agreement in order for the Town to extend the maturity of the Note from November 30, 2026 to February 28, 2027 (the "Second Modification")

WHEREAS, pursuant to that certain resolution, entitled *"Resolution Authorizing A Modification Of And Amendment To The Not to Exceed $1,402,000 Town of Louisa, Virginia General Obligation Note, Series 2023, And Related Documents,"* duly adopted by the Town on November 17, 2026 (the "Second Modification Resolution") and a Modification Agreement dated the date hereof by and between the Town and the Bank (the "Second Modification Agreement"), the Town Council has approved the execution and delivery of this Second Allonge to be attached to and made a part of the Note in order to reflect such modifications of the Note.

Pursuant to the Second Modification Resolution and Second Modification Agreement:

(a) The maturity of the Note is hereby extended from November 30, 2026 to February 28, 2027. Accordingly, the Maturity Date reference on Page 1 of the Note is amended to February 28, 2027 and all other references in the Note and the Loan Agreement to August 30, 2023, November 30, 2026, or the Note's maturity are amended to February 28, 2027.

(b) The Town Council further hereby ratifies, approves, and confirms the terms of the Note, as modified by this Second Allonge. Except as specifically modified by this Second Allonge, the terms and provisions of the Note remain in full force and effect.

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This Second Allonge shall be physically attached to the Note simultaneously with the entry into this Second Allonge by the parties hereto, to evidence the modification of the provisions of the Note which are affected hereby.

TOWN OF LOUISA, VIRGINIA

(SEAL)

_____
Mayor

ATTEST:

_____
Town Clerk

UNITED BANK

BY: _____

ITS: _____

DRAFT

[SIGNATURE PAGE]

SECOND ALLONGE DATED AS OF NOVEMBER __, 2026
ATTACHED TO THE NOT TO EXCEED $1,402,000 TOWN OF LOUISA, VIRGINIA
GENERAL OBLIGATION NOTE, SERIES 2023

SECOND ALLONGE DATED AS OF NOVEMBER __, 2026
ATTACHED TO THE
NOT TO EXCEED $1,402,000 TOWN OF LOUISA, VIRGINIA
GENERAL OBLIGATION NOTE, SERIES 2023

RECITALS:

WHEREAS, on August 30, 2023, the Town of Louisa, Virginia (the "Town"), duly issued to United Bank (the "Bank") its General Obligation Note, Series 2023, in the original principal amount not to exceed $1,402,000 (the "Note") in order to (i) acquire, construct, rehabilitate, and equip various improvements to the Town's water system and related facilities, including but not limited to replacement and repair of water lines; and (ii) pay costs of issuance in connection with the financing.

WHEREAS, the Town issued the Note pursuant to the terms of a Note Purchase and Loan Agreement, dated as of August 30, 2023 (the "Loan Agreement") between the Town and the Bank.

WHEREAS, the Town and the Bank amended and supplemented the terms of the Note and the Loan Agreement in order for the Town to extend the maturity of the Note from August 30, 2026 to November 30, 2026.

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Pursuant to the Second Modification Resolution and Second Modification Agreement:

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(b) The Town Council further hereby ratifies, approves, and confirms the terms of the Note, as modified by this Second Allonge. Except as specifically modified by this Second Allonge, the terms and provisions of the Note remain in full force and effect.

This Second Allonge shall be physically attached to the Note simultaneously with the entry into this Second Allonge by the parties hereto, to evidence the modification of the provisions of the Note which are affected hereby.

TOWN OF LOUISA, VIRGINIA

(SEAL)

_____
Mayor

ATTEST:

_____
Town Clerk

UNITED BANK

BY: _____

ITS: _____

[SIGNATURE PAGE]

SECOND ALLONGE DATED AS OF NOVEMBER __, 2026
ATTACHED TO THE NOT TO EXCEED $1,402,000 TOWN OF LOUISA, VIRGINIA
GENERAL OBLIGATION NOTE, SERIES 2023

The Town of Louisa, Virginia
Incorporated 1873

P.O. Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

To: Mayor Michael and Town Council Members
From: Martin Nachtman, Chief of Police
Date: November 10, 2026
Re: Staff Report

The Police Department recently hosted law enforcement-related classes on railroad safety and response to incidents on the railroads, as well as a class on outlaw motorcycle gangs. These classes were attended by several other law enforcement agencies.

On Saturday, October 24th, two officers worked the downtown Halloween event to ensure the safety of participants and assisted with the crosswalks in the downtown area.

On Saturday, October 31st, we conducted our annual Halloween Caravan event, visiting several neighborhoods throughout town in an effort to keep our neighborhoods safe and to conduct outreach with our residents.

Also on October 31st, an officer was assisting with pedestrian crossings on West Main Street in the area of the Countryside subdivision. While performing his duties, our officer was nearly struck by a vehicle. The vehicle was stopped a short distance from the incident, and the driver was charged with reckless driving. Additional precautionary measures will be considered for future Halloween events in order to make that area of Main Street safer.

We are currently preparing for the upcoming Christmas tree lighting event, the Christmas parade, and the Christmas festival.

In December, the Police Department will host a class on human trafficking, which will also be attended by several local and regional law enforcement agencies.

Also on the radar is the 5K race, which is scheduled for December 19th.

The Town of Louisa, Virginia

Incorporated 1873

P.O. Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

To: Mayor Michael and Town Council Members
From: Anthony Larry, Director of Public Works
Date: November 2026
Re: Monthly Report

Public Works-

- The following routine operations were performed: Miss Utility tickets, Work Orders, installation and repair of meters, and record management. The meter reads and re-reads.
- Corrected washouts of entrance way of Wastewater Pump Station, Acme Water Tower.
- Installation of ARPA Meter at 210 Elm Avenue.
- Assisted with Installation of Electric for Town Hall Walking Path

Facilities-

Insulation installation at Town of Louisa Public Works.

Administrative-

- Budget monitoring and purchasing approvals.
- Review of facilities standards manual and policy updates to meet current specifications.
- Citizen inquiries and service requests addressed.
- FOIA Request for Stocks
- Strategic Planning for Marker Replacement at Hill Crest and I&I
- Cutler Avenue Utility Easement

The Town of Louisa, Virginia

Incorporated 1873

P.O. Box 531
212 Fredericksburg Avenue
Louisa, Virginia 23093

Phone: (540) 967-1400
Fax: (540) 967-9580
www.louisatown.org

To: Mayor Michael and Town Council Members
From: Stephanie Dorman, Deputy Town Manager
Date: November 10, 2026
Re: Staff Report

Council:

1. Committee Agendas
2. Special Meeting Agenda

Planning Commission:

1. Attending Planning Commission Meeting for public hearing

Administration:

1. Water Disconnections/ Cutoffs
2. Attended UVA – Certified Public Manager Training
3. Met with potential vendors regarding servers
4. Met with potential vendor regarding office supplies
5. Met with potential vendor regarding security cameras
6. Ongoing discussions regarding business license
7. Ordered rugs for Town Hall
8. Spoke with Historic Foundation regarding storage
9. Helped with permitting for walking trail
10. Commercial Trash invoices

Upcoming Meetings:

1. December 15, 2026 @ 6:00 PM

As of October 31, 2026

General Fund Revenue (Fund 100)					
Account Number	Description	Monthly	YTD	Budget	Variance
Taxes (RE, PP, PS)					
100-11010-0001	Real Estate Current Year Tax	$ 35,883.29	$ 36,704.07	$ 406,816.00	$ 370,111.93
100-11010-0002	Delinquent Real Estate Tax	$ -	$ 508.99	$ 5,000.00	$ 4,491.01
100-11020-0001	Personal Property Current Year Tax	$ 21,488.91	$ 21,978.77	$ 92,700.00	$ 70,721.23
100-11020-0002	Delinquent Personal Property Tax	$ 36.45	$ 86.06	$ 5,000.00	$ 4,913.94
100-11020-0003	VA Personal Property Relief Allowance	$ -	$ 21,378.84	$ 21,379.00	$ 0.16
100-11025-0001	Public Service Tax Current Year	$ -	$ -	$ 9,000.00	$ 9,000.00
100-11060-0001	Penalties - All Property Tax	$ 14.70	$ 192.31	$ 5,000.00	$ 4,807.69
100-11060-0002	Interest - All Property Tax	$ 28.57	$ 315.66	$ 5,000.00	$ 4,684.34
Local Taxes					
100-12010-0001	Local Sales Use and Tax	$ 28,029.41	$ 107,609.71	$ 250,000.00	$ 142,390.29
100-12020-0002	Consumption Tax	$ 688.21	$ 2,782.91	$ 7,000.00	$ 4,217.09
100-12030-0001	Business License Tax	$ 64,073.36	$ 84,523.97	$ 260,020.00	$ 175,496.03
100-12060-0001	Bank Stock Tax	$ -	$ -	$ 194,000.00	$ 194,000.00
100-12100-0001	Transient Lodging Tax	$ 1,616.46	$ 10,483.51	$ 25,000.00	$ 14,516.49
100-12110-0001	Meals Tax	$ 87,417.97	$ 401,961.37	$ 900,000.00	$ 498,038.63
Permits and Other Licenses					
100-13030-0007	Zoning Permits	$ 80.00	$ 1,305.00	$ 2,000.00	$ 695.00
100-13030-0100	Special Use Permits	$ 1,000.00	$ 1,000.00	$ 1,500.00	$ 500.00
Fines and Forfeitures					
100-14010-0001	Court Fines & Forfeitures	$ 422.85	$ 796.46	$ 5,000.00	$ 4,203.54
100-14010-0005	Parking Violation Fees	$ -	$ -	$ 200.00	$ 200.00
100-24040-0015	PD Fines/Charges	$ -	$ 25.00	$ 3,000.00	$ 2,975.00
Other Revenue					
100-15010-0001	Interest Earned	$ 7,163.67	$ 28,196.67	$ 70,000.00	$ 41,803.33
100-15020-0005	Pettit Storage Rental	$ 400.00	$ 1,600.00	$ 4,800.00	$ 3,200.00
100-15020-0009	Parking Lot Building Rental	$ -	$ 3,000.00	$ 6,600.00	$ 3,600.00
100-15020-0015	Arts Center Lease Rent	$ -	$ -	$ 12,000.00	$ 12,000.00
100-16080-0001	Solid Waste Fees	$ 564.00	$ 1,110.00	$ 7,000.00	$ 5,890.00
100-16080-0004	Brush Removal	$ -	$ -	$ -	$ -
100-18990-0001	Miscellaneous	$ -	$ 37.12	$ 1,000.00	$ 962.88
100-18990-0009	Sale of Equipment	$ 44.73	$ 190.57	$ 5,000.00	$ 4,809.43
100-18990-0013	NSF Fees	$ -	$ 25.00	$ 100.00	$ 75.00
100-18990-0100	Downtown Grant	$ -	$ 2,855.00	$ -	$ (2,855.00)
100-18990-0050	MLR Rebate	$ -	$ -	$ 2,500.00	$ 2,500.00
100-18990-0702	Lot Sales at Hillcrest Cemetery	$ 1,000.00	$ 7,333.33	$ 5,000.00	$ (2,333.33)
Due From Other Governments					
100-22010-0005	Rolling Stock Tax	$ -	$ 14.85	$ -	$ (14.85)
100-22010-0006	Communication Tax	$ 368.99	$ 1,443.68	$ 3,000.00	$ 1,556.32
100-23201-0010	Auto Rental Tax	$ -	$ 0.52	$ -	$ (0.52)
100-23201-0003	Arts Center Grant	$ -	$ -	$ 4,500.00	$ 4,500.00
100-24040-0001	Law Enforcement - 599 Funds	$ -	$ 11,713.00	$ 36,000.00	$ 24,287.00
100-24040-0006	DCJS Grants	$ -	$ 2,862.00	$ 20,000.00	$ 17,138.00
100-24040-0012	Fire Program Grant	$ -	$ -	$ 15,000.00	$ 15,000.00
Transfers from Reserves/Other Funds					
100-41050-0006	Transfer from Reserves - TA Sidewalk	$ -	$ -	$ 134,071.00	$ 134,071.00
100-41050-2020	Trans DR-ARPA to Water Infra Imp	$ -	$ -	$ 290,000.00	$ 290,000.00
100-41050-2026	Trans DR-ARPA to Sewer Infra Imp	$ -	$ -	$ 400,000.00	$ 400,000.00
Total Revenue General Fund		$ 250,321.57	$ 752,034.37	$ 3,214,186.00	$ 2,462,151.63

As of October 31, 2026

General Fund Expenses (Fund100)					
Account Number	Description	Monthly	YTD	Budget	Variance
	Town Administration/Town Hall				
Administrative Salaries and Benefits					
100-10000-1110	Salaries - Mayor	$ 300.00	$ 1,200.00	$ 3,600.00	$ 2,400.00
100-10000-1111	Salaries - Administration	$ 25,494.11	$ 139,784.34	$ 264,613.00	$ 124,828.66
100-10000-1115	Salaries - Planning Commission	$ -	$ 450.00	$ 4,500.00	$ 4,050.00
100-10000-1116	Salaries - Grounds	$ 7,525.63	$ 14,409.09	$ 38,146.00	$ 23,736.91
100-10000-1711	Salaries - Council	$ -	$ 600.00	$ 12,000.00	$ 11,400.00
100-10000-2100	FICA	$ 2,554.80	$ 13,953.46	$ 24,354.00	$ 10,400.54
100-10000-2210	VRS	$ 1,721.43	$ 5,965.22	$ 11,656.00	$ 5,690.78
100-10000-2240	Group Life Insurance	$ 249.75	$ 949.49	$ 1,272.00	$ 322.51
100-10000-2300	Medical Insurance	$ 5,716.64	$ 15,354.51	$ 28,159.00	$ 12,804.49
100-10000-2310	Dental Insurance	$ 262.48	$ 660.51	$ 1,415.00	$ 754.49
100-10000-2700	Worker's Compensation	$ 6,166.57	$ 11,739.47	$ 28,000.00	$ 16,260.53
Operating Expenses			$ -		
100-10000-3100	Custodial Services	$ 1,625.00	$ 6,600.00	$ 18,000.00	$ 11,400.00
100-10000-3101	Custodial Supplies	$ -	$ 2,258.60	$ 5,000.00	$ 2,741.40
100-10000-3120	Audit Fees	$ -	$ 5,002.40	$ 32,000.00	$ 26,997.60
100-10000-3150	Legal Fees	$ 5,500.00	$ 21,339.50	$ 57,000.00	$ 35,660.50
100-10000-3152	Election Fees	$ -	$ -	$ 5,000.00	$ 5,000.00
100-10000-3160	Website/Email Maintenance	$ 274.95	$ 1,099.80	$ 9,000.00	$ 7,900.20
100-10000-3180	Bank Fees	$ -	$ -	$ 100.00	$ 100.00
100-10000-3190	Economic Development/Donations	$ -	$ 700.00	$ 3,000.00	$ 2,300.00
100-10000-3330	Repairs & Maintenance Grounds	$ 83.30	$ 2,177.60	$ 20,000.00	$ 17,822.40
100-10000-3340	Building Contractual Services	$ 555.82	$ 7,882.66	$ 10,000.00	$ 2,117.34
100-10000-3350	Equipment Repairs/Supplies TH	$ -	$ -	$ 5,000.00	$ 5,000.00
100-10000-3600	Advertising	$ 555.82	$ 1,769.61	$ 6,000.00	$ 4,230.39
100-10000-5120	Electricity	$ 3,815.25	$ 10,783.51	$ 20,000.00	$ 9,216.49
100-10000-5130	Fuel Oil	$ -	$ -	$ 3,000.00	$ 3,000.00
100-10000-5140	Contractual Services	$ 9,321.40	$ 41,849.70	$ 22,000.00	$ (19,849.70)
100-10000-5210	Postage	$ 33.06	$ 841.13	$ 6,000.00	$ 5,158.87
100-10000-5215	Tax Preparation	$ 619.49	$ 2,219.49	$ 3,500.00	$ 1,280.51
100-10000-5230	Telephone	$ 964.29	$ 3,695.50	$ 8,000.00	$ 4,304.50
100-10000-5235	Cell Phones	$ 443.88	$ 2,218.23	$ 8,000.00	$ 5,781.77
100-10000-5309	Insurance (VRSA)	$ 5,803.12	$ 11,012.57	$ 26,500.00	$ 15,487.43
100-10000-5410	Lease Equipment (Copier)	$ 179.46	$ 717.84	$ 5,000.00	$ 4,282.16
100-10000-5540	Conferences & Education	$ 3,887.00	$ 4,716.39	$ 10,000.00	$ 5,283.61
100-10000-5557	Community Events	$ 340.00	$ 904.00	$ 10,000.00	$ 9,096.00
100-10000-5800	Miscellaneous	$ 25,331.57	$ 276.33	$ 2,000.00	$ 1,723.67
100-10000-5810	Code Updates	$ -	$ 1,295.00	$ 5,000.00	$ 3,705.00
100-10000-6001	Office Supplies	$ 791.53	$ 2,974.62	$ 15,300.00	$ 12,325.38
100-10000-6002	Shenandoah Water	$ 80.76	$ 748.49	$ 800.00	$ 51.51
100-10000-6003	Emergency Generator Maintenance	$ -	$ -	$ 1,500.00	$ 1,500.00
100-10000-6004	Alarm Monitoring	$ -	$ -	$ 1,500.00	$ 1,500.00
100-10000-6005	Elevator Maintenance & Inspection	$ -	$ 376.02	$ 1,500.00	$ 1,123.98
100-10000-6006	Fire System Maintenance & Inspection	$ -	$ -	$ 2,500.00	$ 2,500.00
100-10000-6007	Propane	$ -	$ -	$ 5,000.00	$ 5,000.00
100-10000-6008	Road Fuel	$ -	$ 76.14	$ 2,000.00	$ 1,923.86
100-10000-6010	HVAC Service Contract	$ -	$ -	$ 1,800.00	$ 1,800.00
100-10000-6011	Fire Alarm Maintenance & Inspection	$ -	$ 295.15	$ 1,500.00	$ 1,204.85
100-10000-6012	Dues & Subscriptions	$ 239.88	$ 1,939.88	$ 4,000.00	$ 2,060.12
100-10000-6021	Safety Equipment	$ 156.86	$ 187.84	$ 1,500.00	$ 1,312.16

Account Number	Description	Monthly	YTD	Budget	Variance
Town Administration/Town Hall					
100-10000-8214	BAI Computer System	$ -	$ 8,426.00	$ 20,000.00	$ 11,574.00
100-10000-8220	Computer Tech Support	$ 1,583.15	$ 7,239.59	$ 32,000.00	$ 24,760.41
100-10000-8222	Computer Equipment Upgrade	$ -	$ 1,907.76	$ 10,000.00	$ 8,092.24
Grants Awarded					
100-10000-7017	Downtown Grants	$ 300.00	$ 4,633.89	$ -	$ (4,633.89)
100-10000-7018	Commission for the Arts Grant Funding	$ -	$ -	$ 9,000.00	$ 9,000.00
100-10000-7019	VRS LSL/CHA Expenses	$ -	$ -	$ -	$ -
Capital Improvements					
100-10000-8100	Capital Improvement	$ -	$ -	$ 136,818.00	$ 136,818.00
Administrative Debt Service					
100-10000-9002	LAC Debt Service	$ 6,017.00	$ 24,068.00	$ 72,204.00	$ 48,136.00
100-10000-9230	Principal 2008 GO Bonds (R1 2 3)	$ 9,805.00	$ 39,220.00	$ 107,855.00	$ 68,635.00
Transfers					
100-10000-9502	Sewer Fund Transfer	$ -	$ -	$ 98,561.00	$ 98,561.00
100-93100-0702	Transfer Hillcrest Cemetery	$ -	$ -	$ 40,189.00	$ 40,189.00
100-93100-2020	Trans DR - ARPA to Water Infra Imp	$ -	$ -	$ 290,000.00	$ 290,000.00
100-93100-2026	Trans DR - ARPA to Water Infra Imp	$ -	$ -	$ 400,000.00	$ 400,000.00
Total Town Administration/Town Hall Expenses		$ 128,299.00	$ 426,519.33	$ 1,972,342.00	$ 1,545,822.67

As of October 31, 2026

General Fund Expenses (Fund100)					
Account Number	Description	Monthly	YTD	Budget	Variance
Police Department					
Police Department Salaries and Benefits					
100-31000-1139	Salaries	$ 24,193.44	$ 74,498.16	$ 463,000.00	$ 388,501.84
100-31000-1140	Overtime	$ 55.53	$ 55.53	$ 9,500.00	$ 9,444.47
100-31000-1150	Holiday/Part Time Pay	$ 148.08	$ 429.10	$ 3,900.00	$ 3,470.90
100-31000-1175	Contractual Services	$ -	$ -	$ 5,000.00	$ 5,000.00
100-31000-2100	FICA	$ 1,871.12	$ 5,750.44	$ 35,420.00	$ 29,669.56
100-31000-2210	VRS	$ 247.04	$ 988.16	$ 17,826.00	$ 16,837.84
100-31000-2240	Group Life Insurance	$ 68.02	$ 451.10	$ 4,200.00	$ 3,748.90
100-31000-2300	Medical Insurance	$ -	$ -	$ 69,420.00	$ 69,420.00
100-31000-2310	Dental Insurance	$ -	$ -	$ 3,850.00	$ 3,850.00
Police Department Operating Expenses					
100-31000-2350	Employee Hire Process	$ -	$ 773.26	$ 4,800.00	$ 4,026.74
100-31000-3310	Equipment Replacement	$ 12.24	$ 2,301.75	$ 14,000.00	$ 11,698.25
100-31000-3330	Police Building Maintenance	$ 42.88	$ 719.02	$ 6,000.00	$ 5,280.98
100-31000-3710	Uniform Replacement	$ -	$ 142.86	$ 7,000.00	$ 6,857.14
100-31000-5120	Electricity	$ 474.88	$ 1,124.11	$ 2,500.00	$ 1,375.89
100-31000-5215	Propane Generator	$ -	$ -	$ 500.00	$ 500.00
100-31000-5230	Police Telephone	$ 417.58	$ 1,294.19	$ 1,895.00	$ 600.81
100-31000-5235	Cell Phone	$ 759.36	$ 1,872.69	$ 6,276.00	$ 4,403.31
100-31000-5309	Line of Duty Benefit	$ 1,926.31	$ 3,258.96	$ 9,250.00	$ 5,991.04
100-31000-5410	Copier	$ 99.00	$ 967.23	$ 2,500.00	$ 1,532.77
100-31000-5450	State Police VCIN Terminal	$ -	$ 198.00	$ 250.00	$ 52.00
100-31000-5540	Conferences/Education	$ -	$ -	$ 5,000.00	$ 5,000.00
100-31000-5800	Miscellaneous	$ -	$ 70.00	$ 350.00	$ 280.00
100-31000-5810	Dues, Subscriptions	$ 250.82	$ 331.42	$ 7,615.00	$ 7,283.58
100-31000-5830	Police Public Relations	$ 125.00	$ 398.53	$ 3,500.00	$ 3,101.47
100-31000-5850	PD Health and Wellness Program	$ -	$ -	$ 2,400.00	$ 2,400.00
100-31000-6001	Office Supplies/Materials	$ 68.71	$ 244.65	$ 2,000.00	$ 1,755.35
100-31000-6008	Fuel	$ -	$ 2,165.25	$ 13,000.00	$ 10,834.75
100-31000-6009	Repairs & Maintenance Vehicles	$ 115.00	$ 345.00	$ 7,500.00	$ 7,155.00
100-31000-6014	Police Radios	$ -	$ 40.04	$ 1,600.00	$ 1,559.96
100-31000-8103	Axon-BWC & In-Car	$ -	$ 11,210.30	$ 20,040.00	$ 8,829.70
100-31000-8104	CAD/RMS Upgrade	$ -	$ 1,329.88	$ 10,364.00	$ 9,034.12
Police Department Capital Improvements					
100-31000-8218	Server/Computers/Alarm	$ 1,611.36	$ 6,754.43	$ 20,000.00	$ 13,245.57
Police Department Grant Expenses					
100-31000-8225	DCJS/Other Grant	$ -	$ 2,862.00	$ 20,000.00	$ 17,138.00
Total Police Expenditures		$ 32,486.37	$ 120,576.06	$ 780,456.00	$ 659,879.94

As of October 31, 2026

General Fund Expenses (Fund100)					
Account Number	Description	Monthly	YTD	Budget	Variance
Fire and Rescue Departments					
Contributions and Grants					
100-32100-5640	Fire Dept. Contribution	$ -	$ -	$ 6,000.00	$ 6,000.00
100-32100-5641	Fire Programs Grant	$ -	$ -	$ 15,000.00	$ 15,000.00
100-32100-5740	Rescue Squad Contribution	$ -	$ 6,000.00	$ 6,000.00	$ -
Total Fire/Rescue Expense			$ 6,000.00	$ 27,000.00	$ 21,000.00
Streets and Sidewalks Expenses					
Streets and Sidewalks Salaries and Benefits					
100-41000-1130	Salaries - Streets & Sidewalks	$ 4,925.99	$ 15,596.90	$ 71,993.00	$ 56,396.10
100-41000-1140	Overtime	$ 393.87	$ 1,340.94	$ 10,000.00	$ 8,659.06
100-41000-1150	Part Time	$ -	$ -	$ 2,000.00	$ 2,000.00
100-41000-2100	FICA	$ 415.64	$ 1,448.74	$ 5,507.00	$ 4,058.26
100-41000-2210	VRS	$ 211.19	$ 646.24	$ 2,772.00	$ 2,125.76
100-41000-2240	Group Life Insurance	$ 37.61	$ 132.01	$ 302.00	$ 169.99
100-41000-2300	Medical Insurance	$ 1,035.70	$ 2,720.10	$ 9,040.00	$ 6,319.90
100-41000-2310	Dental Insurance	$ 48.79	$ 98.30	$ 364.00	$ 265.70
Streets and Sidewalks Operations			$ -		
100-41000-3330	Repairs on Streets & Sidewalks	$ 26.99	$ 26.99	$ 18,000.00	$ 17,973.01
100-41000-3350	Main Street Parking	$ 1,869.55	$ 11,217.30	$ 24,720.00	$ 13,502.70
100-41000-5120	Electricity	$ 3,176.17	$ 11,249.46	$ 25,000.00	$ 13,750.54
100-41000-5800	Miscellaneous	$ 24.08	$ 166.24	$ 1,000.00	$ 833.76
100-41000-6003	Agricultural/Beautification	$ 245.76	$ 11,669.06	$ 20,000.00	$ 8,330.94
100-41000-6007	Repairs & Maintenance Supplies	$ 79.09	$ 4,353.24	$ 9,000.00	$ 4,646.76
100-41000-6008	Fuel	$ 346.83	$ 2,256.14	$ 9,000.00	$ 6,743.86
100-41000-6009	Vehicle Maintenance	$ -	$ 1,092.97	$ 12,000.00	$ 10,907.03
100-41000-6011	Uniforms	$ 249.26	$ 1,655.75	$ 4,800.00	$ 3,144.25
100-41000-6023	Snow Removal Supplies	$ -	$ -	$ 10,000.00	$ 10,000.00
Streets and Sidewalks Shop			$ -		
100-41000-7100	Shop Building Maintenance	$ 153.00	$ 153.00	$ 10,000.00	$ 9,847.00
100-41000-7200	Equipment Repairs	$ 620.21	$ 3,787.85	$ 20,000.00	$ 16,212.15
100-41000-7300	Shop Supplies/Utilities	$ 499.77	$ 1,103.00	$ 10,000.00	$ 8,897.00
100-41000-8101	Equipment Replacement	$ -	$ -	$ 10,000.00	$ 10,000.00
Streets and Sidewalks Capital Improvements					
100-41000-8100	Capital Improvements Buildings	$ -	$ -	$ -	$ -
100-41000-8102	Capital Improvements S/S	$ -	$ -	$ -	$ -
100-41000-7250	Sidewalk Construction - VDOT	$ -	$ -	$ -	$ -
Total Streets/Sidewalk Expense			$ 70,714.23	$ 285,498.00	$ 214,783.77
Trash and Recycle Expenses					
Contract Fees					
100-42300-3050	Fuel Surcharge	$ -	$ -	$ 2,000.00	$ 2,000.00
100-42300-4000	Subcontract Work - Updike	$ 5,517.00	$ 22,068.00	$ 66,200.00	$ 44,132.00
100-42300-4001	Contract Contingency - Add Cans	$ 55.05	$ 193.80	$ 4,000.00	$ 3,806.20
100-42350-3000	Tipping Fee - County of Louisa	$ 1,760.40	$ 5,950.44	$ 21,000.00	$ 15,049.56
100-42350-4000	Subcontract Work - Updike Recycle	$ 833.00	$ 3,332.00	$ 10,000.00	$ 6,668.00
Total Trash Expense			$ 31,544.24	$ 103,200.00	$ 71,655.76

Account Number	Description	Monthly	YTD	Budget	Variance
Ball Park Expenses					
Maintenance Expenses					
100-71300-5110	Electric	$ -	$ 186.55	$ 1,800.00	$ 1,613.45
100-71300-5200	Field Facility Improvements	$ -	$ -	$ 5,000.00	$ 5,000.00
Total Ball Park Expense			$ 186.55	$ 6,800.00	$ 6,613.45
Oakland Cemetery					
Oakland Salaries and Benefits					
100-71400-1130	Salaries - Oakland	$ 1,980.77	$ 7,796.48	$ 21,454.00	$ 13,657.52
100-71400-2100	FICA	$ 151.87	$ 632.25	$ 1,641.00	$ 1,008.75
100-71400-2210	VRS	$ 92.97	$ 475.19	$ 826.00	$ 350.81
100-71400-2240	Group Life Insurance	$ 14.94	$ 75.88	$ 90.00	$ 14.12
100-71400-2300	Medical Insurance	$ 374.53	$ 2,060.57	$ 1,300.00	$ (760.57)
100-71400-2310	Dental Insurance	$ 17.14	$ 113.08	$ 27.00	$ (86.08)
Oakland Operations					$ -
100-71400-3310	Repairs and Maintenance	$ -	$ -	$ 13,000.00	$ 13,000.00
100-71400-6008	Fuel	$ -	$ -	$ 50.00	$ 50.00
100-71400-6017	Lights and Flags	$ 24.05	$ 58.68	$ 500.00	$ 441.32
Total Oakland Cemetery			$ 11,212.13	$ 38,888.00	$ 27,675.87
Total General Fund Expenses			$ 666,752.54	$ 3,214,184.00	$ 2,547,431.46

As of October 31, 2026

Water Fund Revenue (Fund 501)

Account Number	Description	Monthly	YTD	Budget	Variance
501-15010-0001	Interest Earned	$ 3,646.96	$ 14,024.41	$ 40,000.00	$ 25,975.59
501-16001-0001	Water Revenue	$ 60,077.05	$ 249,918.13	$ 746,862.00	$ 496,943.87
501-16001-0003	Water Connections	$ -	$ 8,500.00	$ 11,400.00	$ 2,900.00
501-16001-0007	Penalty Fees	$ -	$ 1,100.00	$ 6,798.00	$ 5,698.00
501-41050-0002	USDA Loan Proceeds	$ -	$ -	$ 351,022.00	$ 351,022.00
501-41050-0501	Transfer From Reserve	$ -	$ -	$ 47,426.00	$ 47,426.00
501-41050-2020	ARPA Funding General Fund Transfer	$ -	$ -	$ 290,000.00	$ 290,000.00
Total Water Revenue			$ 273,542.54	$ 1,493,508.00	$ (1,219,965.46)

Water Fund Expenses (Fund 501)

Account Number	Description	Monthly	YTD	Budget	Variance
Water Salaries and Benefits					
501-45000-1130	Salaries - Water	$ 7,559.98	$ 24,574.29	$ 111,688.00	$ 87,113.71
501-45000-1140	Overtime	$ 913.38	$ 1,186.74	$ 2,000.00	$ 813.26
501-45000-2100	FICA	$ 649.89	$ 1,905.15	$ 8,697.00	$ 6,791.85
501-45000-2210	VRS	$ 367.32	$ 1,081.45	$ 4,300.00	$ 3,218.55
501-45000-2240	Group Life Insurance	$ 65.91	$ 249.03	$ 715.00	$ 465.97
501-45000-2300	Medical Insurance	$ 1,702.12	$ 4,792.17	$ 14,170.00	$ 9,377.83
501-45000-2310	Dental Insurance	$ 78.82	$ 218.90	$ 800.00	$ 581.10
Operating Expenses					
501-45000-3180	Water Tank Maintenance	$ -	$ 10,680.70	$ 20,000.00	$ 9,319.30
501-45000-3185	Operator Contract Fees	$ 701.33	$ 2,706.99	$ 10,000.00	$ 7,293.01
501-45000-3310	Repairs & Maintenance Equipment	$ -	$ -	$ 5,000.00	$ 5,000.00
501-45000-5130	Water Purchased	$ 39,291.94	$ 164,626.54	$ 420,000.00	$ 255,373.46
501-45000-5210	Postage/Billing Supplies	$ 400.08	$ 2,342.30	$ 7,000.00	$ 4,657.70
501-45000-5220	Water Testing Fees	$ -	$ -	$ 800.00	$ 800.00
501-45000-5650	VDOT Fees	$ -	$ -	$ 300.00	$ 300.00
501-45000-5660	Waterworks Operation Fund	$ 662.25	$ 1,983.75	$ 2,700.00	$ 716.25
501-45000-5670	Miss Utility	$ 52.80	$ 214.75	$ 1,000.00	$ 785.25
501-45000-5680	Road Repairs	$ 126.73	$ 7,501.73	$ 2,000.00	$ (5,501.73)
501-45000-5690	Electricity Tower Pumps	$ 22.61	$ 49.22	$ 1,000.00	$ 950.78
501-45000-5800	Miscellaneous	$ -	$ 762.93	$ -	$ (762.93)
501-45000-5810	Dues/Subscriptions	$ 19.99	$ 59.97	$ 2,000.00	$ 1,940.03
501-45000-5840	CSX Right of Way	$ -	$ -	$ 2,600.00	$ 2,600.00
501-45000-6001	Supplies	$ 433.98	$ 11,871.31	$ 29,000.00	$ 17,128.69
501-45000-6008	Fuel	$ 62.50	$ 425.58	$ 2,000.00	$ 1,574.42
501-45000-6010	Mapping	$ -	$ 700.00	$ 1,000.00	$ 300.00
501-45000-6011	Uniforms	$ 249.26	$ 760.56	$ 2,000.00	$ 1,239.44
501-45000-6021	Safety Equipment/ Training	$ -	$ 33.99	$ 10,000.00	$ 9,966.01
501-45000-6510	Itron Software Handhelds	$ -	$ -	$ 2,100.00	$ 2,100.00
501-45000-6520	Itron Software Support	$ -	$ -	$ 6,500.00	$ 6,500.00
501-45000-7000	Joint Operations LCWA Connect	$ -	$ -	$ 18,000.00	$ 18,000.00
Capital Improvements					
501-45000-6004	Hydrant Replacement & Maintenance	$ -	$ -	$ 15,000.00	$ 15,000.00
501-45000-8100	Capital Expenditures	$ -	$ -	$ 96,500.00	$ 96,500.00
501-45000-8175	Contractual Services Water Operations	$ -	$ 27,949.50	$ 25,000.00	$ (2,949.50)
501-45000-9305	Water Line Replacement Project	$ 5,612.01	$ 423,381.26	$ 351,022.00	$ (72,359.26)
501-93100-2020	ARPA Funding Infrastructure Imp	$ 223.41	$ 233,811.61	$ 290,000.00	$ 56,188.39
Debt Service					
501-93000-9240	USDA (WIP)	$ -	$ -	$ 26,012.00	$ 26,012.00
501-45500-9260	USDA WIP Bond Holding	$ -	$ -	$ 2,604.00	$ 2,604.00
Transfers					
501-93100-0501	Water to Sewer for Transfer for Operations	$ -	$ -	$ -	$ -
Total Water Expenses			$ 923,870.42	$ 1,493,508.00	$ 569,637.58

As of october 31, 2026

Sewer Fund Revenue (Fund 502)

Account Number	Description	Monthly	YTD	Budget	Variance
502-15010-0001	Interest Earned	$ 1,335.87	$ 5,242.66	$ 18,000.00	$ 12,757.34
502-16001-0002	Sewer Revenue	$ 71,480.89	$ 291,718.14	$ 885,001.00	$ 593,282.86
502-16001-0004	Sewer Connection	$ -	$ -	$ 18,500.00	$ 18,500.00
502-41050-0100	Transfer from General Funds	$ -	$ -	$ 98,561.00	$ 98,561.00
502-41050-0502	Water to Sewer for Transfer for Operations	$ -	$ -	$ -	$ -
502-41050-2026	ARPA Funding General Fund Transfer	$ -	$ -	$ 400,000.00	$ 400,000.00
Total Sewer Revenue		$ 72,816.76	$ 296,960.80	$ 1,420,062.00	$ 1,123,101.20

Sewer Fund Expenses (Fund 502)

Account Number	Description	Monthly	YTD	Budget	Variance
Sewer Salaries and Benefits					
502-45500-1130	Salaries	$ 8,429.09	$ 30,022.88	$ 121,758.00	$ 91,735.12
502-45500-1145	Overtime	$ 230.65	$ 658.90	$ 1,000.00	$ 341.10
502-45500-2100	FICA	$ 664.29	$ 2,248.86	$ 9,391.00	$ 7,142.14
502-45500-2210	VRS	$ 379.26	$ 1,419.91	$ 4,688.00	$ 3,268.09
502-45500-2240	Group Life Insurance	$ 65.41	$ 256.00	$ 755.00	$ 499.00
502-45500-2300	Medical Insurance	$ 1,697.19	$ 5,322.93	$ 11,431.00	$ 6,108.07
502-45500-2310	Dental Insurance	$ 76.91	$ 231.90	$ 600.00	$ 368.10
Operating Expenses					
502-45500-3310	Repairs/Maintenance Equipment	$ 10,694.93	$ 10,694.93	$ 12,500.00	$ 1,805.07
502-45500-3330	Repairs/Maintenance Buildings	$ -	$ 7,284.42	$ 8,000.00	$ 715.58
502-45500-3340	Contractual Services RSTP	$ 57,259.06	$ 223,305.63	$ 465,000.00	$ 241,694.37
502-45500-3345	RSTP Plant Improvements	$ -	$ -	$ 25,000.00	$ 25,000.00
502-45500-5120	Electricity	$ 420.58	$ 1,154.75	$ 4,000.00	$ 2,845.25
502-45500-5210	Postage/Billing Supplies	$ 400.07	$ 1,361.94	$ 4,500.00	$ 3,138.06
502-45500-5230	Telephone - Pump Station	$ 94.78	$ 469.55	$ -	$ (469.55)
502-45500-5680	Road Repairs	$ 170.95	$ 7,703.47	$ 8,000.00	$ 296.53
502-45500-5800	Miscellaneous	$ 44.00	$ 44.00	$ 600.00	$ 556.00
502-45500-6001	Supplies	$ 90.47	$ 8,888.37	$ 8,000.00	$ (888.37)
502-45500-6008	Fuel	$ 62.50	$ 276.03	$ 2,000.00	$ 1,723.97
502-45500-6011	Uniforms	$ 249.26	$ 756.43	$ 2,000.00	$ 1,243.57
Capital Improvements					
502-45500-8102	Capital Improvement Sewer	$ -	$ -	$ 131,400.00	$ 131,400.00
502-45500-8175	Contractual Services Sewer Operations	$ 6,290.00	$ 14,582.00	$ 30,000.00	$ 30,000.00
502-93100-2026	ARPA Funding Infrastructure Imp	$ -	$ -	$ 400,000.00	$ 400,000.00
Debt Service					
502-45500-9210	Principal 2001 GO Bonds (RD)	$ 5,541.00	$ 22,164.00	$ 66,492.00	$ 44,328.00
502-45500-9230	Principal 2010 GO Bonds (WWTP)	$ 7,839.00	$ 31,356.00	$ 94,068.00	$ 62,712.00
502-45500-9250	Principal 2020 GO Bond (Reline)	$ 740.00	$ 2,960.00	$ 8,880.00	$ 5,920.00
Total Sewer Expenses		101,439.40	$ 373,162.90	$ 1,420,063.00	$ 1,046,900.10

As of October 31, 2026

Hillcrest Fund Revenue (Fund 702)					
Account Number	Description	Monthly	YTD	Budget	Variance
702-13030-0026	Burial Permits	$ 800.00	$ 3,000.00	$ 4,000.00	$ 1,000.00
702-13030-0031	Stone Permits	$ 150.00	$ 450.00	$ 1,200.00	$ 750.00
702-13030-0050	Columbarium Services	$ -	$ -	$ -	$ -
702-15010-0001	Interest Earned	$ 1,916.87	$ 7,316.55	$ 19,000.00	$ 11,683.45
702-18990-0001	Sales of Lots	$ 2,000.00	$ 9,666.67	$ 14,000.00	$ 4,333.33
702-34105-0001	Transfer from Reserves	$ -	$ -	$ 40,000.00	$ 40,000.00
702-41050-0100	Transfer from General Fund	$ -	$ -	$ 40,189.00	$ 40,189.00
Total Hillcrest Revenue		$ 4,866.87	$ 20,433.22	$ 118,389.00	$ 97,955.78

Hillcrest Fund Expenses (Fund 702)					
Account Number	Description	Monthly	YTD	Budget	Variance
Hillcrest Salaries and Benefits					
702-71400-1130	Salaries - Hillcrest	$ 4,912.64	$ 16,317.60	$ 63,574.00	$ 47,256.40
702-71400-1150	Part Time or Contract Work	$ 5,240.00	$ 20,960.00	$ 33,560.00	$ 12,600.00
702-71400-2100	FICA	$ 376.66	$ 1,187.79	$ 4,863.00	$ 3,675.21
702-71400-2210	VRS	$ 215.01	$ 770.82	$ 2,448.00	$ 1,677.18
702-71400-2240	Group Life Insurance	$ 36.89	$ 138.12	$ 394.00	$ 255.88
702-71400-2300	Medical Insurance	$ 943.45	$ 2,795.82	$ 5,500.00	$ 2,704.18
702-71400-2310	Dental Insurance	$ 43.86	$ 127.57	$ 500.00	$ 372.43
Hillcrest Operations					
702-71400-3310	Repairs and Maintenance	$ -	$ -	$ 1,000.00	$ 1,000.00
702-71400-5800	Miscellaneous	$ -	$ -	$ 100.00	$ 100.00
702-71400-6001	Supplies	$ -	$ -	$ 150.00	$ 150.00
702-71400-6017	Lights and Flags	$ 27.67	$ 282.75	$ 300.00	$ 17.25
Hillcrest Capital Improvements					
702-71400-8100	Storage Building Maintenance	$ -	$ -	$ 1,000.00	$ 1,000.00
702-71400-8101	Grounds Improvement	$ -	$ -	$ 5,000.00	$ 5,000.00
Total Hillcrest Expenses		11,796.18	$ 42,580.47	$ 118,389.00	$ 75,808.53

As of October 31, 2026

GENERAL FUND REVENUE	TOTAL BUDGET	REVENUE YTD	VARIANCE	% OF ACTUAL TO BUDGET
Taxes	549,895	81,165	(468,730)	15%
lacal Taxes	1,636,020	607,361	(1,028,659)	37%
Permits & Other Licenses	3,500	2,305	(1,195)	66%
Fines & Forfeitures	8,200	821	(7,379)	10%
Other revenue	114,000	44,348	(69,652)	39%
Due From Other Governments	78,500	16,034		
Transfers From Reserves/Other Funds	824,071	-	(824,071)	0%
TOTAL WATER FUND REVENUE	3,214,186	752,034	(2,399,686)	23.4%

GENERAL FUND EXPENDITURES - BY DEPARTMENT	TOTAL BUDGET	EXPENSE YTD	VARIANCE	% OF ACTUAL TO BUDGET
General Fund Administrative Expenses	1,972,342	426,519	1,545,823	22%
Police Department Expenses	780,456	120,576	659,880	15%
Fire and Rescue Department Expenses	27,000	6,000	21,000	22%
Street and Sidewalk Expenses	285,498	70,714	214,784	25%
Trash & Recycle Expenses	103,200	31,544	71,656	31%
Ball Park Expenses	6,800	187	6,613	3%
Oakland Cemetery Expenses	38,888	11,212	27,676	29%
TOTAL GENERAL FUND EXPENDITURES	3,214,184	666,753	2,547,431	20.7%

TOTAL - GENERAL FUND	TOTAL BUDGET	YEAR TO DATE	VARIANCE	% OF ACTUAL TO BUDGET
REVENUES	3,214,186	752,034	(2,462,152)	23.4%
EXPENSES	3,214,184	666,753	2,547,431	20.7%

GENERAL FUND NET INCOME		85,282	-	2.7% DIFFERENCE OF REVENUES LESS EXPENDITURES

WATER FUND REVENUE	TOTAL BUDGET	REVENUE YTD	VARIANCE	% OF ACTUAL TO BUDGET
Interest Earned	40,000	14,024	(25,976)	35%
Water Revenue	746,862	249,918	(496,944)	33%
Water Connections	11,400	8,500	(2,900)	75%
Penalty Fees	6,798	1,100	(5,698)	16%
USDA Loan Proceeds	351,022	-	(351,022)	0%
Transfer From Reserves	47,426	-	(47,426)	0%
ARPA Funding General Fund Transfer	290,000	-	(290,000)	0%
TOTAL WATER FUND REVENUE	1,493,508	273,543	(1,219,965)	18.3%

WATER FUND EXPENDITURES	TOTAL BUDGET	EXPENSE YTD	VARIANCE	% OF ACTUAL TO BUDGET
WATER SALARIES AND BENEFITS	142,370	34,008	108,362	24%
WATER OPERATING EXPENSES	545,000	204,720	340,280	38%
CAPITAL IMPROVEMENTS	777,522	685,142	92,380	88%
DEBT SERVICE	28,616	-	28,616	0%
TRANSFERS	-	-	-	0%
TOTAL WATER FUND EXPENDITURES	1,493,508	923,870	569,638	61.9%

WATER FUND	TOTAL BUDGET	YEAR TO DATE	VARIANCE	% OF ACTUAL TO BUDGET
REVENUES	1,493,508	273,543	(1,219,965)	18.3%
EXPENSES	1,493,508	923,870	569,638	61.9%

WATER FUND		(650,328)	-	-43.5% DIFFERENCE OF REVENUES LESS EXPENDITURES

SEWER FUND REVENUE	TOTAL BUDGET	REVENUE YTD	VARIANCE	% OF ACTUAL TO BUDGET
Interest Earned	18,000	5,243	(12,757)	29%
Sewer Revenue	885,001	291,718	(593,283)	33%
Sewer Connection	18,500	-	(18,500)	0%
Transfer from General Funds	98,561	-	(98,561)	0%
Water to Sewer for Transfer for Operations	-	-	-	0%
ARPA Funding General Fund Transfer	400,000	-	(400,000)	0%
SEWER FUND REVENUE	**1,420,062**	**296,961**	**(1,123,101)**	**21%**

SEWER FUND EXPENDITURES	TOTAL BUDGET	EXPENSE YTD	VARIANCE	% OF ACTUAL TO BUDGET
SEWER SALARIES AND BENEFITS	149,623	40,161	109,462	27%
SEWER OPERATING EXPENSES	539,600	261,940	277,660	49%
CAPITAL IMPROVEMENTS	561,400	14,582	546,818	3%
DEBT SERVICE	169,440	56,480	112,960	33%
SEWER FUND EXPENDITURES	**1,420,063**	**373,163**	**1,046,900**	**26%**

SEWER FUND	TOTAL BUDGET	YEAR TO DATE	VARIANCE	% OF ACTUAL TO BUDGET	
REVENUES	**1,420,062**	**296,961**	**(1,123,101)**	**20.9%**	
EXPENSES	**1,420,063**	**373,163**	**1,046,900**	**26.3%**	
SEWER FUND		**(76,202)**	**-**	**-5.4%**	**DIFFERENCE OF REVENUES LESS EXPENDITURES**

HILLCREST REVENUE	TOTAL BUDGET	REVENUE YTD	VARIANCE	% OF ACTUAL TO BUDGET
Burial Permits	4,000	3,000	(1,000)	75%
Stone Permits	1,200	450	(750)	38%
Columbarium Services	-	-	-	0%
Interest Earned	19,000	7,317	(11,683)	39%
Sales of Lots	14,000	9,667	(4,333)	69%
Transfer from Reserves	40,000	-	(40,000)	0%
Transfer from General Fund	40,189	-	(40,189)	0%
HILLCREST REVENUE	**118,389**	**20,433**	**(97,956)**	**17%**

HILLCREST EXPENDITURES	TOTAL BUDGET	EXPENSE YTD	VARIANCE	% OF ACTUAL TO BUDGET
HILLCREST SALARIES AND BENEFITS	110,839	42,298	68,541	38%
HILLCREST OPERATIONS	1,550	283	1,267	18%
HILLCREST CAPITAL IMPROVEMENTS	6,000	-	6,000	0%
HILLCREST EXPENDITURES	**118,389**	**42,580**	**75,809**	**36%**

HILLCREST	TOTAL BUDGET	YEAR TO DATE	VARIANCE	% OF ACTUAL TO BUDGET	
REVENUES	**118,389**	**20,433**	**(97,956)**	**17.3%**	
EXPENSES	**118,389**	**42,580**	**75,809**	**36.0%**	
TOTAL HILLCREST		**(22,147)**	**-**	**-18.7%**	**DIFFERENCE OF REVENUES LESS EXPENDITURES**

Subject to Change

Deposit Account Balances

As of October 31, 2026

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)					
Blue Ridge Bank	999 103 0008	$ 1,316,543.16	N/A	N/A	N/A
General Fund (100)					
LGIP	999 105 0001	$ 402,986.93	N/A	Monthly	4.075%
LGIP **(Oakland Cemetery)**	999 105 0002	$ 56,886.82	N/A	Monthly	4.075%
Blue Ridge Bank - Savings Account	999 103 0017	$ 299,405.41	N/A	Quarterly	0.100%
Blue Ridge Bank - Money Market Account	999 103 0009	$ 741,962.91	N/A	Monthly	2.420%
Blue Ridge Bank - PF ARPA Funds MM	999 103 0020	$ 1,871,638.85	N/A	Monthly	2.620%
General Fund - Total		$ 3,372,880.92			
Water Fund (501)					
LGIP	999 105 0003	$ 858,329.24	N/A	Monthly	4.075%
Blue Ridge Bank - Savings Account	999 103 0018	$ 425,903.94	N/A	Monthly	2.070%
Water Fund - Total		$ 1,284,233.18			
Sewer Fund (502)					
LGIP	999 105 0005	$ 394,473.64	N/A	Monthly	4.075%
United Bank - Checking Account	999 108 0006	$ 680.11	N/A	N/A	N/A
Sewer Fund - Total		$ 395,153.75			
Hillcrest Cemetery Fund (702)					
LGIP	999 105 0004	$ 566,028.28	N/A	Monthly	4.075%
Hillcrest Fund - Total		$ 566,028.28			

Total Cash on Deposit (All Institutions)	$ 6,934,839.29

Total Cash on Deposit at Blue Ridge Bank	$ 4,655,454.27
Total Cash on Deposit at United Bank	$ 680.11
Total Cash on Deposit at LGIP	$ 2,278,704.91