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Town of Louisa
Town Council Monthly Meeting
November 18, 2025

Present: Ashley Michael, Mayor;
Vicky Harte, Vice-Mayor;
Danny Crawford, Roger Henry, Sylvia Rigsby,
John J. Purcell IV Council members;
Jeff Gore, Legal Counsel.

Also in Attendance: Stuart Turille, Town Manager;
Stephanie Dorman, Clerk;
Anthony Larry, Director of Public Works;
Martin Nachtman, Chief of Police.

**All copies, including reports, handouts, and documents
can be found following the minutes.**

Mayor Michael called the Louisa Town Council Meeting to order at 6:03 PM and led the Invocation as well as the Pledge of Allegiance.

ADOPTION OF AGENDA:

- Added under "New Business":
 - Turrill Emergency Director Resolution
 - Parade Float Funding
- Added under "Standing Committee Reports":
 - Police Committee
- Motion to adopt as amended.

1 Motion made by Henry, Seconded by Purcell.

2 Voting For: Crawford, Harte, Henry, Purcell.

3

4 **CONSENT AGENDA ITEMS:**

5 Minutes amended to change “subdivision” to “duplex.”

6

7 Motion to adopt consent agenda items as amended.

8 Motion made by Henry, Seconded by Purcell.

9 Voting For: Crawford, Harte, Henry, Purcell.

10

11 **BUSINESS FROM THE FLOOR:**

12 Jennifer Kilel, thanked Council for their support and noted ongoing delays in receiving her
13 certificate of occupancy. She explained that although they have received inquiries from
14 potential patients, they are unable to accept them until all required licensures are finalized.
15 She also expressed that she sees opportunities for continued growth of medical facilities
16 within the Town.

17 **PRESENTATION:**

18 **Course Vector: Video Hosting Platforms**

19 Gabriel, representing Course Vector, responded to Council’s questions regarding the
20 various video-hosting options under consideration. He provided an explanation of each
21 platform and outlined the respective advantages and disadvantages.

22 Motion to use Vimeo Standard.

23 Motion made by Purcell, Seconded by Crawford.

24 Voting For: Purcell.

25 Voting Against: Crawford, Harte, Henry, Rigsby.

26

27 Motion to use YouTube.

28 Motion made by Henry, Seconded by Rigsby.

29 Voting For: Crawford, Harte, Henry, Rigsby.

30 Voting Against: Purcell.

31

32 **PUBLIC HEARING:**

1 **Charter Update:**

2 The Town Attorney provided Council with an overview of the next steps in the charter
3 update process as it moves to the General Assembly for consideration. He explained that
4 the proposed amendments primarily remove outdated provisions and align the charter with
5 current Virginia law.

6 Mayor Michael opened the public hearing at 6:54 p.m.; with no individuals signed up to
7 speak, he closed the hearing at 6:55 p.m. Councilmember Henry asked for clarification
8 regarding the provision referencing a police chief and whether it would obligate the Town to
9 maintain a police department. The Town Attorney confirmed that including this provision
10 does not require the Town to operate a police department.

11 Motion to accept Charter as written.

12 Motion made by Harte, Seconded by Purcell.

13 Voting For: Purcell Harte, Henry, Rigsby.

14 Voting Against: Crawford.

15

16 **OLD BUSINESS:**

17 **Water Sewer Infrastructure Project Manager Thrasher Update**

18
19 Eric Sherrard, a representative from Thrasher, provided an update on the outstanding
20 projects. Although the project start dates have been delayed, they are still expected to be
21 completed within the original timeline. The anticipated start date is December 8, 2025,
22 with paving scheduled for completion in the spring.

23

24 **Water Main Replacement Project Manager Update**

25

26 Aziz Ahmed, the CHA representative, provided an update on their five outstanding projects,
27 four of which are ARPA-funded. All projects remain on schedule and within budget.

28

29 **Final Vision Statements**

30 The Town Manager presented the updated Final Vision Statements.

31

32 Motion to adopt the Vision Statements.

33 Motion made by Harte, Seconded by Henry.

34 Voting For: Purcell Harte, Henry, Rigsby, Crawford.

35

1 **NEW BUSINESS:**

2 **Discussion and Action: Water Disconnection Policy**

3

4 Staff presented a water disconnection policy to streamline the water disconnection
5 process by establishing clear timelines and defined authorities.

6

7 Motion to approve Water Disconnection Policy as presented.

8 Motion made by Purcell, Seconded by Rigsby.

9 Voting For: Crawford, Harte, Henry, Purcell, Rigsby.

10

11 **Discussion and Action: Christmas Parade Permit Application**

12

13 Chief Nachtman presented the Christmas Parade Permit Application.

14

15 Motion to approve the Christmas Parade Application.

16 Motion made by Rigsby, Seconded by Purcell.

17 Voting For: Purcell Harte, Henry, Rigsby, Crawford.

18

19 **Discussion and Action: 2025 VML Audit Assistance Agreement**

20

21 The Town Manager presented the need for VML to assist with the 2025 audit and the
22 previous year's budget. VML will also assist with training the Treasurer.

23

24 Motion to approve 2025 VML Audit Assistance Agreement

25 Motion made by Harte, Seconded by Purcell.

26 Voting For: Crawford, Harte, Henry, Purcell, Rigsby.

27

28 **Discussion Committee Assignments Timing**

29

30 The Mayor advised Council the committee assignments will occur during the January
31 organizational meeting.

32

33 **Special Committees Creation**

34

35 The Mayor provided an objective plan for two new committees, 1) Business Committee
36 Advisory Committee and, 2) Downtown Events and Community Engagement Committee. She
37 plans to assign people to these committees.

1
2 Council discussed whether the formation of these new committees might create overlap or
3 duplication of efforts with the committees that were established during the recent retreat.
4

5 **Discussion and Action: Economic Development Authority Appointment**

6
7 Motion to appoint Scott Jordan to the Economic Development Authority.

8 Motion made by Henry, Seconded by Purcell.

9 Voting For: Harte, Henry, Purcell, Rigsby.

10 Voting Against: Crawford

11

12 **Turrill Emergency Director Resolution**

13

14 Council reviewed the resolution and amended it to read “Director of Emergency
15 Management.”

16

17 Motion to accept resolution as amended.

18 Motion made by Harte, Seconded by Rigsby.

19 Voting For: Harte, Henry, Purcell, Rigsby, Crawford.

20

21 **Parade Float Funding**

22

23 Councilmember Henry and Vice Mayor Harte requested Council’s approval of \$1,000 to
24 support the Christmas float. Following a discussion regarding potential funding sources,
25 Council reached a consensus to allocate \$500 for the project.

26

27 Motion to support the float in the amount of \$500.

28 Motion made by Harte, Seconded by Henry.

29 Voting For: Harte, Henry, Purcell, Crawford.

30 Voting Against: Rigsby.

31

32 **STANDING COMMITTEE REPORTS:**

33 **Personnel Committee**

34 Nothing to report at this time.

35 **Legal Matters Committee**

36 Nothing to report at this time.

1 **Trash, Recycling & Litter Committee**

2 Nothing to report at this time.

3 **Finance Committee**

4 Nothing to report at this time.

5 **Cemeteries Committee**

6 Nothing to report at this time.

7 **Streets & Sidewalks Committee**

8 Nothing to report at this time.

9 **Water & Sewer Committee**

10 Nothing to report at this time.

11 **Police Committee**

12 The Committee will be meeting regarding staffing and salaries.

13 **STAFF REPORTS:**

14 **Police:**

15 Martin Nachtman, Chief of Police, provided the Police Report.

16 In addition to his written report, the Chief added that an officer has resigned. He also
17 reported on the break-ins that happened in Countryside.

18 **Public Works:**

19 Anthony Larry, Director of Public Works, provided the Public Works Report.

20 In addition to his written report, he added that the report from the DEQ showed there were
21 no contaminants in the water system.

22 **Counsel:**

23 Nothing to report at this time.

24 **Treasurer:**

25 Was not present to provide a report.

26 **Clerk:**

1 Stephanie Dorman, Clerk, provided the Clerk report.
2 In addition to her written report, she advised Council of issues with the website domain.
3

4 **Town Manager:**

5 Stuart Turille, Town Manager, read his submitted report.

6 **CLOSED SESSION:**

7 In accordance with Virginia Code §2.2-2711(A)(7) for discussion with legal counsel
8 regarding pending litigation in the matter of RTW Construction v. Town of Louisa.

9

10 Motion made by Harte, Seconded by Purcell.
11 Voting For: Crawford, Harte, Henry, Purcell, Rigsby.

12

13 **Certification:**

14 Motion to certify closed session and to come back into session.
15 Voting to certify closed session: Crawford, Harte, Henry, Purcell, Rigsby.

16

17 **Comments by Members of Town Council**

18 Vice-Mayor Harte welcomed Mayor Michael to Council.

19 **ADJOURNMENT**

20 Motion to adjourn.
21 Motion made by Purcell, Seconded by Rigsby.
22 Voting For: Crawford, Harte, Henry, Purcell, Rigsby.
23 Council adjourned at 9:00 PM.

24

25

26



27 Mayor



28 Clerk

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30